

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
COUNCIL MINUTES – September 4, 2018**

Present: Mayor Kurtis Smith, Deputy Mayor Stokman, Councillor Betty Ann MacKinnon, and Councillor Mary Ann Hendrikx

Absent: Councillor Gerald Sanders

Also Present: CAO/Treasurer Cathy Case, Clerk Jennifer Turk, Public Works Manager Jeff Little, and Chief Building Official Jeff Denomy

Closed Session

MOVED by Councillor MacKinnon

SECONDED by Deputy Mayor Stokman

Resolved that Council, the CAO/Treasurer, and the Clerk move to closed session pursuant to Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees; and (d) labour relations or employee negotiations at 7:00 pm. CARRIED.

MOVED by Deputy Mayor Stokman

SECONDED by Councillor Hendrikx

Resolved that the closed session end at 7:04 pm. CARRIED.

Call to Order

At 7:05 pm, Mayor Kurtis Smith called the meeting to order. A moment of silent reflection was observed.

Rise and Report

MOVED by Councillor MacKinnon

SECONDED by Councillor Hendrikx

Resolved that Council direct staff to proceed as advised in Closed Session. CARRIED.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

None declared.

Minutes

MOVED by Councillor Hendrikx

SECONDED by Deputy Mayor Stokman

Resolved that the Minutes of the August 13, 2018 regular meeting, be approved as circulated. CARRIED.

Correspondence

Upcoming Conferences/Seminars/Meetings

- 1) Regular Council Meeting – Monday, September 17, 2018
- 2) Regular Council Meeting – Tuesday, October 9, 2018
- 3) Regular Council Meeting – Monday, November 5, 2018
- 4) CC-1 Middlesex London Paramedic Service Grand Opening Friday, September 28, 2018

Recommended Reading

- 1) CC-2 Bluewater Recycling Association – August Highlights
- 2) CC-3 AMO – Cannabis Update

Action Required

- 1) CC-4 Township of Selwyn – Resolution - Provincial Agricultural Systems Mapping
- 2) CC-5 Township of North Frontenac – Resolution – New Provincial Government NFPA Standards
- 3) CC-6 Town of Oakville – Resolution – Regulating the Display and Distribution of Objectionable Images

MOVED by Deputy Mayor Stokman

SECONDED by Councillor Hendrikx

Resolved that Council receive and file correspondence items CC1 to CC-6. CARRIED.

Staff Reports

Chief Building Official Jeff Denomy presented his report to Council.

- 1) CBO-1 Building Permits Issued Report

MOVED by Councillor MacKinnon

SECONDED by Deputy Mayor Stokman

Resolved that Council accept the Building Permits Issued Report as submitted by the Chief Building Official. CARRIED.

Councillor Hendrikx inquired about a building permit to erect a tent. Chief Building Official Jeff Denomy advised that if the tent is over a certain size a site plan showing

where the tent is to be placed is to be submitted with the building permit application along with other documentation. Any inquiries should be directed to the Chief Building Official.

Public Works Manager Jeff Little presented his reports to Council.

2) PWM-1 Road Report Pike Closure

Public Works Manager Jeff Little advised Council that there are improvements being done by CN at the tracks on Pike Road. A request from CN was made for the Township to provide road closure signage. Public Works Manager Jeff Little advised Council that CN has agreed to reimburse the Township for man power and use of Township road closure signage. Jeff Little advised that CN is to provide their own construction signage at the site during the improvements.

MOVED by Councillor Hendrikx

SECONDED by Deputy Mayor Stokman

Resolved that Council approve the request from CN Rail of a temporary full closure of Pike Road at the railway crossing between 7:00 am on Tuesday, September 25 to 5:00 pm on Wednesday, September 26, 2018 and that Public Works Manager Jeff Little have the authority to extend the temporary closure upon written notification from CN Rail. CARRIED.

3) PWM-2 Sexton Road Closure

Public Works Manager Jeff Little advised Council Curran Contracting has requested full closure of Sexton Road between Katesville Drive and Murphy Drive for work on the Sun Canadian Pipeline. Detour will be setup on Township roadways.

MOVED by Councillor Hendrikx

SECONDED by Deputy Mayor Stokman

Resolved that Council approve the request from Curran Contractors for the temporary closure of Sexton Road between Katesville Drive and Murphy Drive from Monday, September 17 to Tuesday, September 25, 2018 for pipeline repairs. CARRIED.

Public Works Manager Jeff Little gave Council a verbal update on the following items:

- MSO, contractor for single surface treatment, will be here to apply treatment on Scotchmere Drive and have other areas patched week of September 10
- Napier Garage Well – this project will commence later this week if not early next week of September 10
- Walkers Drive – in full construction mode

Deputy Mayor Stokman inquired about roadside grass cutting. Public Works Manager Jeff Little advised Council that the grass cutting started last week and should be finished by mid September.

CAO/Treasurer Cathy Case presented her reports to Council.

- 4) CAOTR-1 Invoice Payment Approval – August 10 to August 30, 2018

MOVED by Councillor MacKinnon

SECONDED by Councillor Hendrikx

Resolved that the accounts listing for the period August 10 to August 30, 2018 in the amount of \$51,545.99 be approved. CARRIED.

- 5) CAOTR-2 Centre Road Services Strathroy-Caradoc - Update

CAO/Treasurer Cathy Case advised Council that there is no recommendation for this report at this time, until invoices come in to determine all costs.

MOVED by Deputy Mayor Stokman

SECONDED by Councillor Hendrikx

Resolved that Council accept the Centre Road Services Strathroy-Caradoc – Update as presented by the CAO/Treasurer. CARRIED.

Delegations & Timed Events

7:30 PM Warden Marigay Wilkins, CAO Bill Rayburn, County of Middlesex

Warden Wilkins and CAO Bill Rayburn presented Council with an update regarding future topics for discussion at County Council.

Mayor Smith inquired about SWIFT Alliance. CAO Bill Rayburn advised Council that typically municipalities pay a lump sum of money to the group in advance of results. There are eight (8) pockets in Middlesex County that are underserved for broadband, therefore SWIFT has been advised to service the eight (8) pockets first prior to any monies paid by the County.

Mayor Smith inquired about an update regarding the lands that were up for tender at Strathmere Lodge in Strathroy. CAO Bill Rayburn advised Council that tenders received did not meet the appraised value, therefore were not accepted. There are two (2) large developers interested and the County of Middlesex is working with them. CAO Bill Rayburn advised that if lands are not sold by new Council term, the County will look at advertising to a broader area. Currently they only advertised from Windsor to Woodstock area.

Other Business

Councillor Hendrikx inquired about the status of where the Township is with garbage bins from Bluewater Recycling Association. CAO/Treasurer Cathy Case advised Council that a report is coming regarding this matter as the landfill is back open on School Road and more data was needed to complete the report.

Councillor MacKinnon inquired about a report and samples of gateways signage for the Township. CAO/Treasurer Cathy Case advised Council that this report is forthcoming.

Councillor MacKinnon inquired about the speed reduction report. CAO/Treasurer Cathy Case advised this report was coming to Council at the October meeting.

Deputy Mayor Stokman complimented on the fire department fish fry held in August.

Mayor Smith advised Council of the Middlesex Plowman's Association Annual Plowing Match that took place Monday, September 3, 2018. Deputy Mayor Brian Ropp took first place, followed by Mayor Joanne Vanderheyden, and third place went to Mayor Smith.

By-laws

MOVED by Councillor MacKinnon

SECONDED by Councillor Hendrikx

Resolved that all three readings be given to:

By-law No. 48 of 2018 – Providing For Public Notice

By-law No. 49 of 2018 – Confirm Council Proceedings

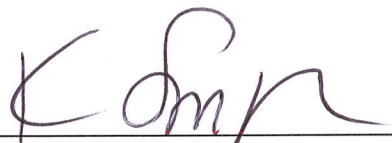
And that the by-law be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.

Adjournment

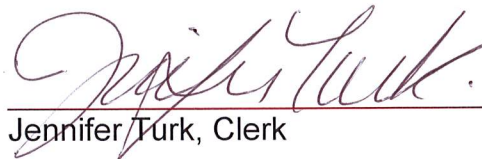
MOVED by Deputy Mayor Stokman

SECONDED by Councillor Hendrikx

Resolved that the meeting be adjourned at 8:13 pm. CARRIED.



Kurtis Smith, Mayor



Jennifer Turk, Clerk

