

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE  
COUNCIL MINUTES – April 1, 2019**

**Present:** Mayor Kurtis Smith, Councillor Mike Brodie, Councillor Sue Clarke, and Councillor Betty Ann MacKinnon

**Absent:** Deputy Mayor Mary Ann Hendrikx

**Also Present:** CAO/Treasurer Cathy Case, Clerk Jennifer Turk, and Public Works Manager Jeff Little

**Call to Order**

At 7:00 pm, Mayor Kurtis Smith called the meeting to order. A moment of silent reflection was observed.

**Declaration of Pecuniary Interest and General Nature Thereof**

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Brodie declared a pecuniary interest relating to the third delegation in the agenda from Ms. Julia Redick, regarding request of sponsorship, as the delegation is a niece to Councillor Brodie.

**Minutes**

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Brodie**

**Resolved that the Minutes of the March 18, 2019 regular meeting, be approved as circulated. CARRIED.**

**Delegations & Timed Events**

7:05 PM      Warden Kurtis Smith & CAO Bill Rayburn  
County of Middlesex  
Local Council Update 2019

CAO Bill Rayburn gave Council an update on matters and services taking place at the County of Middlesex.

7:20 PM Strathroy Middlesex General Hospital Foundation  
Request of Funds and Update

In attendance was Ed Wheatley, Chief Development Officer, Susan McLean, CEO, Janet M. Gibbons, Secretary, and Roman Lalich, Board Member.

A presentation was given to Council that provided an update about the Foundation and their equipment, including the CT Scanner that Adelaide Metcalfe contributed to.

7:40 PM Julie Redick, Lambton Shores Lightning  
Request of Sponsorship

Councillor Brodie reiterated his pecuniary interest and pushed back from the Council table.

Julia Redick gave Council a presentation about her involvement with baseball and requested sponsorship. A flyer was given to Council that outlined the different types of sponsorship.

**MOVED by Councillor MacKinnon**  
**SECONDED by Councillor Clarke**  
**Resolved that request for sponsorship from Julia Redick – Lambton Shores Lightning be deferred to budget. CARRIED.**

Councillor Brodie returned to the Council table.

8:00 PM Hilk Bakker  
Request to Stop Train Whistle at Pike Road Railway Crossing

Hilk Bakker requested that Council put in a request to the operator of the railway line to stop the train whistle from blowing, as it's loud and a nuisance to himself and other residents.

Mayor Smith invited Hilk Bakker to stay during the Council meeting, as there is a staff report from the CAO/Treasurer regarding stopping the train whistles in the Township.

### **Correspondence**

- A. Upcoming Conferences/Seminars/Meetings
1. Budget Meeting – Tuesday, April 9, 2019 @ 6:00 PM
  2. Emergency Management – Wednesday, April 10, 2019 @ 10 AM
  3. Regular Council Meeting - Monday, April 15, 2019
  4. CC-1 County of Middlesex - Municipal Banquet, April 25, 2019
  5. Regular Council Meeting - Monday, May 6, 2019
  6. Regular Council Meeting - Tuesday, May 21, 2019
  7. CC-2 OAFB-Essentials of Firefighting 101

- B. Recommended Reading
1. CC-3 ABCA - March 21 2019 Board of Directors  
CC-3 ABCA - February21-AnnualMtgMinutes  
CC-3 ABCA - GM'sReport-March 21 2019
  2. CC-4 SCRCA Conservation Update - March 2019
  3. CC-5 SCRCA - 47th Annual Sydenham River Canoe & Kayak Race
  4. CC-6 AMO-Federal Budget 2019
  5. CC-7 AMO-One Time Doubling Gas Tax Funds
  6. CC-8 The QUEST Centre Community Initiatives - Community Resource Centre  
Tour  
CC-8 The QUEST Centre Community Initiatives - Brochure

**MOVED by Councillor Brodie**

**SECONDED by Councillor MacKinnon**

**Resolved that Council receive and file correspondence items CC-1 to CC-8.**

**CARRIED.**

### **Staff Reports**

Public Works Manager Jeff Little presented his report to Council.

- 1) PWM-1 Petition to Hard Surface Napier

Councillor Clarke inquired about the traffic counts conducted in 2018. Public Works Manager Jeff Little advised Council that the traffic counts were conducted by Public Works staff, as the department purchased a traffic counter in 2018 to implement the Traffic Count Program.

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Brodie**

**Resolved that Council receive the Petition to Hard Surface Napier Road Report as presented by the Public Works Manager. CARRIED.**

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Clarke**

**Resolved that Council direct staff to evaluate Napier Road for hard surfacing and that a report be prepared and presented along with the Bridge #10 Report.**

**CARRIED.**

Public Works Manager Jeff Little gave a quick verbal update of the Public Works Department:

- both landfills are open
- grading roads throughout the Township
- in between seasons, gearing up for construction season

Councillor Clarke inquired when the load limit was in effect to. Public Works Manager Jeff Little advised Council the load limit would remain in effect until May 1, 2019.

Clerk Jennifer Turk presented her report to Council.

2) C-1 Consideration Meeting – Conkey Drain – Branch A Report

**MOVED by Councillor Brodie**

**SECONDED by Councillor MacKinnon**

**Resolved that Council receive Consideration Meeting – Conkey Drain – Branch ‘A’ staff Report as presented by the Clerk. CARRIED.**

**MOVED by Councillor Clarke**

**SECONDED by Councillor MacKinnon**

**Resolved that Council request staff attend the Consideration Meeting for Conkey Drain – Branch A at the Warwick Community Centre, April 15, 2019 at 4:00 pm. CARRIED.**

3) CAOTR-1 Invoice Payment Approval Report

CAOTR-1 Invoice Payment Listing-Mar 15 to Mar 28 2019

Councillor Clarke inquired about the 2017 Vacancy Rebate as listed in the payment listing. CAO/Treasurer advised Council that the Vacancy Rebate Program no longer exists and this would be the last time a vacancy rebate would be issued by the Township, as this was a County initiative decided by all municipalities to discontinue.

**MOVED by Councillor Clarke**

**SECONDED by Councillor Brodie**

**Resolved that Council approve the accounts listing for the period March 15, 2019 to March 28, 2019 in the amount of \$1,049,865.27 as presented. CARRIED.**

4) CAOTR-2 Stopping Train Whistles at Public Grade Crossings

CAOTR-2 Stopping Train Whistles at Public Grade Crossing Map Info

**MOVED by Councillor Clarke**

**SECONDED by Councillor Brodie**

**Resolved that Council accept the Stopping Train Whistles at Public Grade Crossings as presented by the CAO/Treasurer. CARRIED.**

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Clarke**

**Resolved that Council direct staff to contact the operator(s) of the railway line and investigate the feasibility of the request to stop the train whistling at the Pike Road Crossing, School Road Crossing, and Kerwood Road Crossing; and that a representative of the railway line be invited to attend a Council meeting to discuss railway crossing safety. CARRIED.**

5) CAOTR-3 Feline Over-Population

Councillor Clarke inquired if the Middlesex London Health Unit had contacted staff as Councillor Clarke was informed they would after she spoke to them regarding the subject matter. CAO/Treasurer Cathy Case advised Council that the health unit had not contacted staff to date.

**MOVED by Councillor Clarke**

**SECONDED by Councillor MacKinnon**

**Resolved that Council accept the Feline Over-Population Report as presented by the CAO/Treasurer. CARRIED.**

**MOVED by Councillor Brodie**

**SECONDED by Councillor Clarke**

**Resolved that Council direct staff to further investigate municipal cat control by-laws and report back to Council. CARRIED.**

6) CAOTR-4 2019 Grant Announcements

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Brodie**

**Resolved that Council accept the 2019 Grant Announcements Report as presented by the CAO/Treasurer. CARRIED.**

**Other Business**

None

**Closed Session**

**MOVED by Councillor Clarke**

**SECONDED by Councillor Brodie**

**Resolved that Council, the CAO/Treasurer, and the Clerk, move to closed session pursuant to Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations at 8:30 pm. CARRIED.**

**MOVED by Councillor Brodie**

**SECONDED by Councillor MacKinnon**

**Resolved that the closed session end at 9:00 pm and Council convene in open session. CARRIED.**

**Rise and Report**

**MOVED by Councillor MacKinnon**  
**SECONDED by Councillor Brodie**  
**Resolved that Council direct staff to proceed as discussed in Closed Session.**  
**CARRIED.**

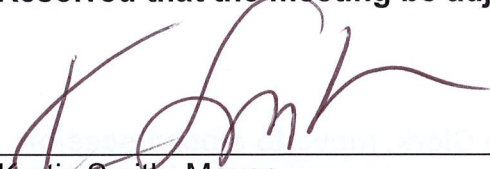
**By-laws**

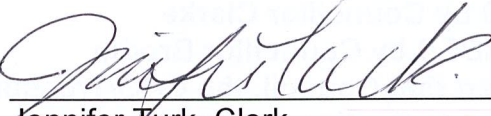
**MOVED by Councillor Clarke**  
**SECONDED by Councillor MacKinnon**  
**Resolved that third and final readings be given to:**  
**By-law No. 9 of 2019 – Zoning By-law Amendment Z01-2019 - Bryant**  
**and that the by-law be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.**

**MOVED by Councillor Brodie**  
**SECONDED by Councillor MacKinnon**  
**Resolved that all three readings be given to:**  
**By-law No. 33 of 2019 - Confirm Council Proceedings**  
**And that the by-laws be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.**

**Adjournment**

**MOVED by Councillor Clarke**  
**SECONDED by Councillor Brodie**  
**Resolved that the meeting be adjourned at 9:02 pm. CARRIED.**

  
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Kurtis Smith, Mayor

  
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Jennifer Turk, Clerk