

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
COUNCIL MINUTES – June 3, 2019**

Present: Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Mike Brodie, Councillor Sue Clarke, and Councillor Betty Ann MacKinnon

Also Present: CAO/Treasurer Cathy Case, and Clerk Jennifer Turk

Call to Order

At 7:00 pm, Mayor Kurtis Smith called the meeting to order. A moment of silent reflection was observed.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Deputy Mayor Hendrikx declared pecuniary interest regarding Staff Report CAOTR-6 Liquor Licence – 1425 Melwood Drive, Sydenham Ridge Estates, 1782767 Ontario Inc., 1425 Melwood Drive, as she is a preferred vendor at this location.

Councillor Brodie declared pecuniary interest regarding Closed Session Item #3, Site Plan Control and Conditional Building Permit Agreement, under the Municipal Act, Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board and employees, as the applicant is related to Councillor Brodie.

Mayor Smith declared pecuniary interest regarding Closed Session Item #1, Napier School House, under the Municipal Act, Section 239 (2)(a) the security of the property of the municipality or local board; (b) personal matters about an identifiable individual, including municipal or local board and employees; and (c) a proposed or pending acquisition or disposition of land by the municipality or local board, as his wife is the Secretary-Treasurer for the Napier Women's Institute.

Minutes

MOVED by Councillor MacKinnon

SECONDED by Deputy Mayor Hendrikx

Resolved that the Minutes of the May 21, 2019 regular meeting minutes be approved as circulated. CARRIED.

Delegations & Timed Events

None scheduled.

Correspondence

A. Upcoming Conferences/Seminars/Meetings

- 1) Regular Council Meeting - Monday, June 17, 2019
- 2) Regular Council Meeting - Monday, July 8, 2019
- 3) Regular Council Meeting – Monday, July 22, 2019
- 4) CC-1 Glencoe & District Historical Society - Memorial Event at Gough Cemetery July 28 2019
- 5) CC-2 SDCC - Government Compliance for Small Business June 6 2019

B. Recommended Reading

- 1) CC-3 ABCA - May 22 2019 Agenda-Board of Directors
- 2) CC-4 ABCA- News Release May 28 2019 - Flooding from May 25
- 3) CC-5 FCHS Foundation - Spring 2019 Newsletter
- 4) CC-6 M Perrie - Letter of Concern Regarding Sidewalks in Kerwood
- 5) CC-7 M Barnett - Letter of Concern Regarding Proposed Bio-Solid Storage Facility
- CC-7 A Barnett - Letter of Concern Regarding Proposed Bio-Solid Storage Facility
- CC-7 P Becker - Email of Concern Regarding Proposed Bio-Solid Storage Facility
- CC-7 J Bles - Letter of Concern Regarding Proposed Bio-Solid Storage Facility
- CC-7 E Legomski - Letter of Concern Regarding Proposed Bio-Solid Storage Facility
- CC-7 D Williams - Fire Chief Dawn Euphemia - Letter of Concern Regarding Proposed Bio-Solid Storage Facility
- CC-7 LaSalle Agri Fertilizer - Letter of Concern Regarding Application
- CC-7 Stubbs-Email of Concern Regarding Proposed Bio-Solid Storage Facility

C. Action Required

- 1) CC-8 North Middlesex - Response to Class Size Consultation
- 2) CC-9 Optimist Club of Kerwood Adelaide Metcalfe - Request to Waive Fee for BBQ July 27 2019

MOVED by Councillor MacKinnon

SECONDED by Councillor Clarke

**Resolved that Council waive the Kerwood Park Fee for the Optimist Club of Kerwood Adelaide Metcalfe for the July 27, 2019 Community Chicken BBQ.
CARRIED.**

- 3) CC-10 MEA - 2019 MEA Awards - Request for Nominations
CC-10 MEA - Nomination Form 2019

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council receive and file correspondence items CC-1 to CC-8, and CC-10. CARRIED.

Staff Reports

Clerk Jennifer Turk presented her report to Council.

- 1) C-1 Draft Cat Control By-law

Deputy Mayor Hendriks inquired why the OSPCA (Ontario Society for the Prevention of Cruelty to Animals) was listed as an exemption in the draft by-law. Clerk Jennifer Turk advised Council that there is currently a resident in Kerwood that is working with OSPCA in catching feral cats.

Mayor Smith inquired about a timeline as to when the draft cat control by-law would be completed for Council approval. Clerk Jennifer Turk advised Council there is no set timeline as staff is working to gather information including who and how will cats be tagged as well as where cats will be taken once captured by the By-law Enforcement Officer.

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council approve the Draft Cat Control By-law Report as presented by the Clerk. CARRIED.

CAO/Treasurer Cathy Case presented her reports to Council.

- 2) CAOTR-1 Invoice Payment Listing May 17 to May 30 2019

MOVED by Councillor Brodie

SECONDED by Deputy Mayor Hendriks

Resolved that Council approve the accounts listing for the period May 17, 2019 to May 30, 2019 in the amount of \$174,972.90 as presented. CARRIED.

- 3) CAOTR-2 Council Grants and Donations 2019

Councillor MacKinnon inquired if there was a letter of request submitted by the Middlesex Plowmen's Association. CAO/Treasurer Cathy Case advised Council that an invitation to attend the Plowing Match is submitted annually to Council.

MOVED by Councillor Brodie

SECONDED by Deputy Mayor Hendrikx

Resolved that Council accept the Council Grants and Donations 2019 Report as presented by the CAO/Treasurer and that \$15,000 be donated to Strathroy Middlesex General Hospital, and \$5,000 be donated to Four Counties Health Services. CARRIED.

4) CAOTR-3 Request for Proposal Results

Mayor Smith inquired when the tender was advertised to the public. CAO/Treasurer Cathy Case advised Council that the tender went out May 23, 2019 and was posted on the Township website, as well as Facebook.

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council accept the bid of \$500 per year from Mike Earley for Tender 04-2019 for the lease of the land for the purposes of hay harvesting at 27897 Kerwood Road, as recommended by the CAO/Treasurer CARRIED.

5) CAOTR-4 Sewer Capacity Purchase – 9 Second Street

Mayor Smith inquired about a report to Council regarding sewer capacity for the commercial corridor area. CAO/Treasurer Cathy Case advised Council that a report was forth coming from Strathroy-Caradoc for Council to review.

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor Brodie

Resolved that Council approve the sale of four (4) cubic metres of sewer capacity to 2531749 Ontario Inc. at a price of \$1,000 per cubic metre. CARRIED.

6) CAOTR-5 Site Plan Control and Development Agreement – 9 Second Street

Councillor MacKinnon inquired about the Township receiving insurance from 2531749 Ontario Inc. as outlined in the agreement. CAO/Treasurer Cathy Case advised Council that once the agreement is approved by Council, insurance will be required.

MOVED by Councillor Brodie

SECONDED by Councillor MacKinnon

Resolved that Council approve the Site Plan Control and Development Agreement for Part Lot 1, PI 309, Part 1, 34R1560 with 2531749 Ontario Inc. and the County of Middlesex. CARRIED.

7) CAOTR-6 Liquor Licence – 1425 Melwood Drive

Deputy Mayor Hendrikx reiterated her pecuniary interest and left Council chambers.

Councillor Brodie inquired if a resolution was required by Council to support the Liquor Sales Licence application. CAO/Treasurer Cathy Case advised Council that a resolution was not needed.

MOVED by Councillor Brodie

SECONDED by Councillor MacKinnon

Resolved that Council approve the Liquor Sales Licence – 1425 Melwood Drive Report as presented by the CAO/Treasurer. CARRIED.

Deputy Mayor Hendrikx returned to her chair at the Council table.

Other Business

Councillor Clarke inquired if a fire inspection was completed on a property brought to Council and staff's attention at the last Council meeting. CAO/Treasurer Cathy Case advised Council that an inspection was completed and an order was sent to the property owner to comply with a deadline date.

Councillor Brodie advised that he is pleased so far with the grass cutting contractor in keeping up with grass cutting due to inclement weather. Councillor Brodie also advised Council and staff that the annual ball tournament was coming up and trimming was required. CAO/Treasurer Cathy Case advised Council that she has been in contact with the contractor regarding the trimming required before the weekend tournament.

Deputy Mayor Hendrikx advised Council of her attendance at the Court of Revision Meeting for Conkey Drain Branch 'A' at the Township of Warwick.

Deputy Mayor Hendrikx advised Council she attended the Chamber of Commerce Mayor's Breakfast where an update about the purchase of the 4 K scope at the Strathroy Middlesex General Hospital was provided.

Mayor Smith advised Council he attended the FCM Conference held in Quebec City.

Mayor Smith advised Council of the upcoming Middlesex County Warden's Charity Golf Tournament held Friday, July 12, 2019 at Caradoc Sands Golf Club with proceeds going to Strathmere Lodge Auxiliary for Palliative Care Suite Improvements.

Councillor Clarke advised Council of the great job public works crew did in speedy removal of downed trees from Township roadways from recent storms that affected the southerly part of the Township.

Closed Session

Mayor Smith declared his pecuniary interest regarding Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board in regards to the Napier School House.

Councillor Brodie declared his pecuniary interest regarding Section 239 (b) personal matters about an identifiable individual, including municipal or local board employees in regards to a relative.

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council, the CAO/Treasurer, and the Clerk, move to closed session pursuant to Section 239(2)(a) the security of the property of the municipality or local board; (b) personal matters about an identifiable individual, including municipal or local board employees; (c) a proposed or pending acquisition or disposition of land by the municipality or local board; and (d) labour relations or employee negotiations at 7:40 pm. CARRIED.

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor MacKinnon

Resolved that the closed session end at 9:10 pm and Council convene in open session. CARRIED.

Rise and Report

MOVED by Councillor MacKinnon

SECONDED by Deputy Mayor Hendrikx

Resolved that Council directs the Treasurer to proceed with registration of a tax arrears certificate on each property under s. 373 (1) of the Municipal Act as recommended in Closed Session. CARRIED.

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council direct staff to proceed as discussed in Closed Session. CARRIED.

By-laws

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that all three readings be given to:

By-law No. 43 of 2019 – Council Remuneration

By-law No. 44 of 2019 – Adopt 2019 Budget

By-law No. 45 of 2019 - Confirm Council Proceedings

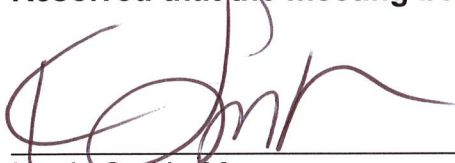
And that the by-laws be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.

Adjournment

MOVED by Councillor Brodie

SECONDED by Councillor Clarke

Resolved that the meeting be adjourned at 9:13 pm. CARRIED.



Kurtis Smith, Mayor



Jennifer Turk, Clerk

