

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
COUNCIL MINUTES – May 21, 2019**

Present: Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendriks, Councillor Brodie, Councillor Sue Clarke, and Councillor Betty Ann MacKinnon

Also Present: CAO/Treasurer Cathy Case, Clerk Jennifer Turk, Public Works Manager Jeff Little, Chief Building Official/By-law Enforcement Officer Jeff Denomy, and Planner Erin Besch (for part of the meeting)

The meeting was relocated to the Township lower hall to accommodate an anticipated large crowd.

Call to Order

At 6:00 pm, Mayor Kurtis Smith called the meeting to order. A moment of silent reflection was observed.

Declaration of Pecuniary Interest and General Nature Thereof

Deputy Mayor Hendriks declared pecuniary interest regarding the 6:05 pm delegation with Peter Budd, Sydenham Ridge Estates, 1782767 Ontario Inc., 1425 Melwood Drive, as she is a preferred vendor at this location.

Addition of Items to Agenda

MOVED by

SECONDED by

Resolved that Council accept the addition of the CAO/Treasurer report on Transfer of Fire Inspection Services To Report. CARRIED.

Minutes

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that the minutes of the May 6, 2019 regular meeting be approved as circulated. CARRIED.

Correspondence

- A. Upcoming Conferences/Seminars/Meetings
- 1) Regular Council Meeting - Monday, June 3, 2019
 - 2) Regular Council Meeting - Monday, June 17, 2019
 - 3) Regular Council Meeting - Monday, July 8, 2019
 - 4) CC-1 Chamber of Commerce - Biz after Biz

- 5) CC-2 FCHS Foundation - Grand Re-Opening June 6 2019
- 6) CC-3 TVDSB-Annual Community Planning and Facility Collaboration Meeting
- 7) CC-4 City of Stratford - Civic Night Invitation June 18, 2019
- 8) CC-5 FCHS Foundation - 25th Annual FCHS Foundation Golf Tournament

B. Recommended Reading

- 1) CC-6 SCRCA - NDMP Phase 2 Municipality contribution
CC-6 SCRCA - NDMP funding request for Phase II floodplain mapping
- 2) CC-7 ABCA - April 18 2019-Board Mtg Minutes
CC-7 ABCA - GM's Report-May 16 2019
CC-7 ABCA - May 16 2019 Agenda-Board of Directors
- 3) CC-8 BRA-May 16 Meeting Notes
- 4) CC-9 MMAH-More Homes More Choice
- 5) CC-10 Health Canada - Illegal Marketing of Infrared Saunas
- 6) CC-11 OPP - Comprehensive Ontario Police Services Act 2019
- 7) CC-12 Stubbs - Email of Concern - Bio-Solids
- 8) CC-13 G. Cahill – Letters of Concern from Township residents regarding proposed Bio-Solid Storage Facility
Absolon - 1502 Winter Drive
Absolon - 1502 Winter Drive 2
Absolon - 1502 Winter Drive 3
Absolon - Winter Drive
Auld - 25909 Napier Road
Bernier - 25984 Napier Road
Bosch - 26114 Kerwood Road
Cahill - 1745 Melwood Drive
Cahill - 1799 Melwood Drive
Cahill - 26310 Kerwood Road
Cormack - 26034 Kerwood Road
Cornelissen
De Zwart - 26046 Kerwood Road
DeGroot - 2356 Murphy Drive
Derbyshire - 25198 Melbourne Road
Derks - 26170 Napier Road
Dodge
Earley - 1835 Mullifarry Drive
Earley
Fairbairn Ross - 24633 Dodge Drive
Field - Calvert Drive
G Cahill - 1745 Melwood Drive
Gagnon - 24671 Dodge Drive
Gray - 1081 Winter Drive
Hadway - 1856 Melwood Drive
Hicks - 2319 Napperton Drive
Hodgins - 24627 Melbourne Road

Hoevenaars - 1411 Murphy Drive
Howe - 5771 Scotchmere Drive
Jackman - 1920 Melwood Drive
Kellar - 1457 Melwood Drive
Kerrigan - 3939 Walkers Drive
Kerrigan - 4130 Walkers Drive 2
Kerrigan - 4130 Walkers Drive
Laughton - 4646 Celvert Drive
Leitch - 4115 Scotchmere Drive
Littlejohn - 4585 Walkers Drive
Lucas - 26180 Napier Road
McLean - 1626 Winter Drive
McLean - 1626 Winter Drive Picture 1
McLean - 1626 Winter Drive Picture 2
McLean - 1626 Winter Drive Picture 3
MacDougall - 4898 Walkers Drive
MacDougall - 4898 Walkers Drive 2
McLean - 24499 McArthur Road
Mosurinjohn - 26090 Kerwood Road
Murray - 5256 Walkers Drive
Newton - 24608 Dodge Drive
Our Lady of the Pillar Academy - 6100 Calvert Drive
Patterson - 1745 Murphy Drive
Periard - 1971 Murphy Drive
Redick - 1092 Melwood Drive
Redick - 1092 Melwood Drive 2
Redick - 1092 Melwood Drive 3
Redick - 1092 Melwood Drive 4
Richardson - 6193 Walkers Drive
Rolica - 2534 Murphy Drive
Sanders - 1452 Melwood Drive
Sanders - 8930 LaSalle Line
Shaw and Dreyer - 26070 Kerwood Road
Stephenson - 2272 Murphy Drive
Thompson - 24616 Dodge Drive
Tuckey - 24639 Dodge Drive
Van Berkel - 1144 Katesville Drive
Walker - 4071 Walkers Drive
Walker - 4584 Walkers Drive
Walker
Wilhelm - 26002 Napier Drive
Wingert - 24667 Dodge Drive
Wood - 4585 Walkers Drive

C. Action Required

- 1) CC-14 Tiede - Request of Lands to be Annexed to Strathroy-Caradoc

Councillor MacKinnon inquired if applicants know the process of annexation. Planner Erin Besch advised Council that the applicants have reached out to the Municipality of Strathroy-Caradoc regarding request. Councillor Brodie inquired if there is development planned with Strathroy-Caradoc in that area. Planner Erin Besch advised Council that there is development planned a few properties away from 623 Saulsbury Street. Mayor Smith informed Council that in the past, Strathroy-Caradoc was asked if they are interested in taking part in the annexation process. Councillor Clarke inquired what the loss of taxation dollars would be. CAO/Treasurer Cathy Case advised Council a report can be prepared for Council.

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that Council direct staff to inform the applicants (Dieter and Nancy Tiede) to contact the Municipality of Strathroy-Caradoc to inquire about Strathroy-Caradoc's interest in having 623 Saulsbury Street annexed to the Municipality of Strathroy-Caradoc. CARRIED.

- 2) CC-15 OGRA - Resolution-ROMA OGRA Combined Conference

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council support the resolution from OGRA regarding a working relationship with ROMA for discussions to occur for a combined OGRA-ROMA conference in the future. CARRIED.

- 3) CC-16 Township of Mulmur - Resolution - Aggregate Reform

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor MacKinnon

Resolved that Council support the Township of Mulmur resolution regarding the Aggregate Reform. CARRIED.

- 4) CC-17 Town of Mono - Letter to Minister of Finance - OMPF Funding

MOVED by Councillor MacKinnon

SECONDED by Councillor Clarke

Resolved that Council support the Town of Mono's letter to Minister of Finance, Honourable Victor Fedeli regarding the Ontario Municipal Partnership Fund (OMPF). CARRIED.

- 5) CC-18 Town of Aurora - Resolution - Bill 108-More Homes-More Choice Act

MOVED by Councillor MacKinnon
SECONDED by Deputy Mayor Hendrikx
Resolved that Council support the Town of Aurora resolution regarding Bill 108, the More Homes, More Choice Act. CARRIED.

- 6) CC-19 Region of Peel - Resolution - Overview of Health System Transformation
- 7) CC-20 Town of Hanover - Resolution - Library Service Funding Cuts
- 8) CC-21 Township of Essa - Resolution Library Service Funding Cuts
- 9) CC-22 Township of McKellar - Resolution - Library Service Funding Cuts
CC-22 Township of McKellar - Resolution - Library Service Funding Cuts 2
- 10) CC-23 Township of Mulmur - Resolution - Library Service Funding Cuts

MOVED by Councillor MacKinnon
SECONDED by Deputy Mayor Hendrikx
Resolved that Council support the Town of Hanover, Township of Essa, Township of McKellar, and Township of Mulmur resolutions regarding cuts to Ontario Library Services. CARRIED.

MOVED by Councillor Clarke
SECONDED by Deputy Mayor Hendrikx
Resolved that Council receive and file Correspondence items CC-1 to CC-13, and CC-19. CARRIED.

Delegations & Timed Events

Deputy Mayor Hendrikx reiterated her pecuniary interest and pushed back from the table.

6:05 PM Peter Budd, Sydenham Ridge Estates
RE: Liquor License for the Sale of Alcohol on Premises

Mr. Budd made a presentation to Council regarding his interest in obtaining a permanent liquor license from Alcohol and Gaming Commission of Ontario (AGCO) at 1425 Melwood Drive and requiring Council support.

MOVED by Councillor MacKinnon
SECONDED by Councillor Brodie
Resolved that Council direct staff to prepare a report on the requirements from the Alcohol and Gaming Commission of Ontario for obtaining a permanent liquor license. CARRIED.

CAO/Treasurer Cathy Case advised Council that a report would come to Council at the June 3, 2019 Council meeting.

Deputy Mayor Hendrikx resumed her chair at the Council table.

Recess

**MOVED by Councillor MacKinnon
SECONDED by Councillor Brodie
Resolved that Council recess until Committee of Adjustment hearing at 7:05 pm.
CARRIED.**

**MOVED by Councillor Brodie
SECONDED by Councillor Clarke
Resolved that Council reconvene at 7:05 pm. CARRIED**

7:05 PM Committee of Adjustment

**MOVED by Councillor Clarke
SECONDED by Deputy Mayor Hendrikx
Resolved that Council convene as the Committee of Adjustment for the purpose
of hearing Minor Variance Application A06-2019 (Ron and Kathryn Minten Inc.,
30131 Kerwood Road) at 7:05 pm. CARRIED.**

Minor Variance Application A06-2019
Ron and Kathryn Minten Inc., 30131 Kerwood Road

Ron Minten was in attendance for the application.

Planner Erin Besch reviewed application for Minor Variance A06-2019 to seek relief from the Township of Adelaide Metcalfe Comprehensive Zoning By-law No. 34-2007 as it relates to Minimum Distance II (MDS II) to allow for the construction of a new livestock facility to facilitate an expansion to an existing dairy operation. Specifically, the applicant is requesting the following:

- PERMISSION FOR the construction of a dairy barn with a setback of 129 m (425 ft) from the nearest dwelling (located at 30153 Kerwood Road), whereas MDS II requires a minimum setback of 175 m (575 ft).

Through the Planner's report, it has been recommended that Minor Variance A06-2019 be approved as the application is considered minor in nature; provides an appropriate use of the land; maintains the general intent and purpose of the Township of Adelaide Metcalfe Official Plan; and maintains the general intent and purpose of the Township of Adelaide Metcalfe Zoning By-law.

Ron Minten had nothing further to add to the application.

There were no comment from members of the public in attendance.

Councillor Clarke asked for clarification regarding the decommissioning of the barn. Chief Building Official Jeff Denomy advised Council that the applicant is required to remove the stalls in the barn.

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor Brodie

Resolved that Application for Minor Variance A06-2019 filed by Ron & Kathryn Minten Inc., which proposes to reduce the MDS II setback requirement between a livestock facility and the nearest neighbouring dwelling from 175 m (575 ft) to 129 m (425 ft), be GRANTED, subject to the following condition:

- 1. THAT prior to the issuance of a building permit for the construction of the dairy barn, the owners provide a deposit of \$5,000 to the Township to be reimbursed once the existing livestock barns have been decommissioned from accommodating livestock to the satisfaction of the Township Chief Building Official and a change of use permit has been issued by the Chief Building Official. CARRIED.**

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that the Committee of Adjustment be closed at 7:20 p.m. and Council reconvene in regular session. CARRIED.

Recess

MOVED by Councillor Brodie

SECONDED by Deputy Mayor Hendrikx

Resolved that Council recess until the Public Meeting at 7:30 pm. CARRIED

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council reconvene at 7:30 pm. CARRIED.

7:30 PM Public Meeting – Special Policy Areas

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor Brodie

Resolved that the Public Meeting regarding Special Policy Areas within the Township of Adelaide Metcalfe be opened at 7:30 pm. CARRIED.

Individuals came forth and presented their comments and concerns to Council.

Council had opportunity to make comment on the discussions.

Mayor Smith thanked everyone for coming to the Public Meeting.

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that the Public Meeting regarding Special Policy Areas within the Township of Adelaide Metcalfe be closed at 8:55 pm. CARRIED.

MOVED by Councillor Brodie
SECONDED by Councillor Clarke
Resolved that Council approve the passing of the Interim Control By-law for Special Agricultural Policy Areas 1, 2, 3, 4, 5, 6, and 7, as well as Special Urban Policy Areas 2 and 4.

Mayor Smith requested for a recorded vote. Clerk Jennifer Turk asked for Council's vote, in alphabetical order.

COUNCIL	YAE	NAY
BRODIE	X	
CLARKE	X	
HENDRIKX	X	
MACKINNON	X	
SMITH	X	

MOTION CARRIED.

Staff Reports

Chief Building Official Jeff Denomy presented his report to Council.

- 1) CBO-1 Building Permit Listing Report

MOVED by Councillor Brodie
Seconded by Councillor MacKinnon
Resolved that Council accept the Building Permits Issued Report as submitted by the Chief Building Official. CARRIED.

Clerk Jennifer Turk presented her reports to Council

- 2) C-1 Property Standards Draft Bylaw Update
C-1 Property Standards Draft Bylaw-Recommended Changes

MOVED by Deputy Mayor Hendrikx
SECONDED by Councillor MacKinnon
Resolved that Council approve the Property Standards By-law Report as presented by the Clerk. CARRIED.

- 3) C-2 Tidy Yard Draft Bylaw Update
C-2 Tidy Yard Draft Bylaw

MOVED by Councillor Clarke
SECONDED by Councillor MacKinnon
Resolved that Council approve the Tidy Yard By-law Report as presented by the Clerk. CARRIED.

CAO/Treasurer Cathy Case presented her reports to Council.

- 4) CAOTR-1 Invoice Payment Approval
CAOTR-1 Invoice Payment Listing-May 3 to May 16 2019

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council approve the accounts listing for the period May 3, 2019 to May 16, 2019 in the amount of \$111,489.12 as presented. CARRIED.

- 5) CAOTR-2 Regulate Parking and Vehicle Movement

Councillor Brodie advised Council that he didn't see the need for a parking by-law as Kerwood is a small town with three (3) events each year that the Optimist run or assist with.

Mayor Smith advised Council that with the potential of more sidewalks being installed throughout the Township, a by-law now would be proactive rather than reactive.

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor Brodie

Resolved that Council accept the Regulating Parking and Vehicle Movement Report as presented by the CAO/Treasurer. CARRIED.

MOVED by Councillor Brodie

SECONDED by Councillor MacKinnon

Resolved that Council direct staff to stay status quo regarding regulating parking and vehicle movement. CARRIED.

- 6) CAOTR-3 Financial Report Including Payroll

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council accept the Financial Report including April 2019 Payroll as presented by the CAO/Treasurer. CARRIED.

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council approve the high bid for disposal of the 1985 Case Backhoe of \$11,563.00. CARRIED.

- 7) CAOTR-4 2019 Budget
CAOTR-4 Update - 2019 Budget Summary
CAOTR-4 Update - 2019 Budget

MOVED by Councillor Brodie
SECONDED by Deputy Mayor Hendrikx
Resolved that Council approve the 2019 Budget as presented by the CAO/Treasurer with a residential tax rate increase of 0%. CARRIED.

Councillor Clarke inquired about a thank you letter submitted by Four Counties Hospital Foundation. CAO/Treasurer Cathy Case advised the letter was in regards to 2018 donation. Cathy also advised Council that a report would be coming to Council at the next Council meeting looking for direction on how to disburse the \$20,000 in donations that Council approved in the 2019 budget, based on the requests that have been received.

8) CAOTR-5 – Transfer of Fire Inspection Services

Mayor Smith advised Council that at the May 14 County Council, no vote took place at the County level as there was not support from the lower municipalities.

MOVED by Councillor Clarke
SECONDED by Councillor Brodie
Resolved that Council accept the Transfer of Fire Inspection Services Report as presented by the CAO/Treasurer.

Other Business

None.

By-laws

MOVED by Councillor Brodie
SECONDED by Deputy Mayor Hendrikx
Resolved that all three readings be given to:
By-law No. 37 of 2019 – Comprint Systems Inc “DataFix” Agreement
By-law No. 38 of 2019 – County of Middlesex “Play It Forward” Program
By-law No. 39 of 2019 – Property Standards By-law
By-law No. 40 of 2019 – Tidy Yard By-law
By-law No. 41 of 2019 – Interim Control By-law – Special Policy Areas
By-law No. 42 of 2019 – Confirm Council Proceedings
And that the by-laws be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.

Adjournment

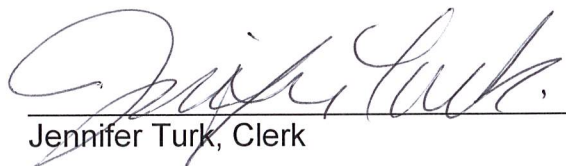
MOVED by Councillor Clark

SECONDED by Councillor Brodie

Resolved that the meeting be adjourned at 9:04 pm. CARRIED.



Kurtis Smith, Mayor



Jennifer Turk, Clerk

