

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
SPECIAL MEETING MINUTES – March 10, 2020**

Present: Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Mike Brodie, Councillor Sue Clarke, and Councillor Betty Ann MacKinnon.

Also Present: CAO/Treasurer Cathy Case, Clerk Jennifer Turk, Public Works Manager Coulter Cahill, and Fire Chief Arend Noordhof

Closed Session

In attendance for the Closed Session was Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Mike Brodie, Councillor Sue Clarke, Councillor Betty Ann MacKinnon, CAO/Treasurer Cathy Case, Clerk Jennifer Turk, Analee Baroudi, and Meaghan Carlson from Baroudi Law Professional.

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council hold a Closed Session meeting as provided for as per Section 239 (2) of the Municipal Act, 2001, as amended:

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 4:17 PM. CARRIED.

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that the Closed Session be adjourned at 5:38 PM and Council reconvene in Open Session after a short recess. CARRIED.

Call to Order

After the Closed Session, at 5:55 pm, Mayor Kurtis Smith called the meeting to order.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

None declared.

Rise and Report

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council direct staff to proceed as discussed in Closed Session.

CARRIED.

2020 Budget

CAO/Treasurer Cathy Case advised Council that a 0% municipal tax rate increase would raise an additional \$283,735.59 in taxes over 2019 based on the 2020 assessment roll as returned.

CAO/Treasurer Cathy Case presented Council with the 2020 proposed reserves, and the unaudited 2019 reserves listing, and noted that \$833,000 is forecasted to be transferred out of the 2019 reserves listing to help offset the 2020 budget.

Capital Projects

Fire 2020 Budget

Fire Chief Arend Noordhof spoke to the purchase of a rescue van/truck for the fire department.

MOVED by Councillor MacKinnon

SECONDED by Deputy Mayor Hendrikx

Resolved that Council approve the 2020 Fire Department budget line item of \$375,000.00 for a new capital purchase of a rescue van/truck and that Council direct staff to proceed with the Request for Proposal. CARRIED.

CAO/Treasurer Cathy Case presented Council with a spreadsheet outlining a ten (10) year capital forecast for the replacement of Township vehicles and equipment.

Council discussed the installation of sidewalks throughout the Township and discussed the implementation of a plan and the amount to be included in the 2020 Budget. The areas included:

- Napperton Drive, North East
- Pike Road, North East
- Napperton Drive, North West

Grants

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council approve the grants listing for the 2020 Budget as applied for. CARRIED.

Mayor Smith asked each department head if there were any areas within their budget, where any item could be removed from the 2020 budget, and be incorporated to a future budget.

Next Budget Meeting

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that the next budget meeting be scheduled for Tuesday, April 14, 2020 at 6:00 pm. CARRIED.

Adjournment

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor Brodie

Resolved that the special Council meeting be adjourned at 8:27 PM. CARRIED.



Kurtis Smith, Mayor



Jennifer Turk, Clerk

