



TOWNSHIP OF  
**Adelaide  
Metcalfe**

# **2022 Budget**

March 15, 2022

## A Message from the Treasurer

I am pleased to present the 2022 budget . The budget process this year was completely redeveloped by creating a separate capital and operating budget. In addition, staff created their budget with a zero based budget approach. The zero based budget approach means the focus is on explaining why every dollar was required and less focus on budgeting based off the prior years budget. 2022 creates a new baseline as numerous accounts and departments were created.

The priority of this years zero based budget is a restraint on spending. Staff remained mindful of our need to maintain the services and infrastructure Adelaide Metcalfe residents expect. Staff understand the financial stress many households and businesses are facing and tried to find a fair balance.

The Township is committed to community engagement by encouraging residents to be part of the annual budget planning process. In October of 2021, the budget development process incorporated for the first time, a budget survey. This allowed members of the community to have their say and provide feedback into the creation of the 2022 budget. As a Township, we are focused on increased accountability and transparency. This is achieved through greater engagement with our residents during the planning, implementation and follow-up phases of our projects and initiatives. This is important in strengthening community trust in the organization and building confidence in our ability to produce results.

Staff is happy to recommend a 2022 budget with a 0% tax rate increase, which is a significant accomplishment during the current economic time. The 2022 budget maintains and improves some levels of services, while focusing in on phase 2 of the Kerwood Park improvements. The 2022 consolidated operating and capital budget incorporates a 4.09% increase in the levy.

Furthermore, be advised that a resident's total property tax billing reflects taxes levied by the Township of Adelaide Metcalfe, the County of Middlesex and the local school boards. The Township budget will only incorporate the tax levy impact for Adelaide Metcalfe.

While navigating through the budget, you may see significant changes from the prior year due to the way we're now allocating funds (improved accounting). On a go forward basis, our budgets will look much cleaner and variance analysis will be easier to follow/understand. Staff will be closely monitoring the 2022 budget to actuals, to ensure that the Township is on track to sustain current levels of service. As part of this monitoring, budget to actual reports will be presented to Council on a monthly basis, reporting for the months of March through December. In addition, we will also be providing a new quarterly budget to actual specifically for capital for Council and the community to monitor our progress on these projects.

Please take the time to review this budget booklet as it includes the budget for operating and capital. It also highlights the impact for a typical homeowner, where the money comes from and where the money is spent and the exciting initiatives municipal staff will be working on in 2022.

Yours Sincerely,



Johnny Pereira, CPA, CGA  
Treasurer

# 2022 Budget Presentation to Council

## Introduction

The Township of Adelaide Metcalfe plays an essential role in helping residents and businesses enjoy and contribute to building a community we are proud of. This is achieved through the creation, development and implementation of programs and services that meet the needs of our community today and into the future - while being mindful of the current economic realities.

The Township developed its 2022 capital budget in a five-year time frame. This is new for Adelaide Metcalfe and is based on historical knowledge. As we complete our asset management plan, this will assist in creating a more concrete forecast.

The capital budget includes estimated expenditures needed to pay for assets such as vehicles, equipment, construction of buildings, roads and other major permanent improvements.

Operating budgets are comprised of revenue and expenditures invested in all municipal services and programs.

Key principles followed in developing the 2022 budget and beyond:

- Operating budget is balanced and fiscally responsible
- The budget adheres to Council priorities
- Residents are engaged in the process through the new budget survey
- Essential services receive first priority
- Continual review for efficiencies will be conducted to ensure excellent value for tax dollars

## Asset Management

In 2021 and the first half of 2022, we will be completely redeveloping our asset management plan with the assistance of Watson and Associates. The main focus is on completeness, to ensure all assets are captured at a level of detail that can be maintained from day to day operations. From an Asset Management perspective, the second half of 2022 will be an exciting year as we finally get to utilize a year's worth of work and mined data to help project our future capital spending with the use of an Asset Management system. This system will allow us to understand how certain decisions will affect the overall health of our assets and identify the infrastructure gap that we're facing in real time. In addition, this data will also help develop a financing strategy to redevelop Adelaide Metcalfe's reserve and reserve fund policy.





## 2022 Budget Challenges

- Provide funding and resources to address future priorities (Reserves)
- Staff capacity and resources
- Customer service approach
  - Two levels: traditional and digital
- Significant inflationary increase of 5.1%
  - January 2022 12 month change
- Decrease in OMPF funding of 15%
- Managing/reducing planning costs and recovering fees
- Commercial corridor policy realignment
- Covid19 uncertainties
- Insurance rate increase of 17%
- Cost predictability and timing of receiving goods
- Increased conservation authority costs of 7.6%



In this fiscal environment, the overall spending would have been larger if not for the impact of operational streamlining and efficiencies that staff have been able to implement in their departments to reduce costs. Despite the general environment of constraint, the 2022 budget includes initiatives that look to the long term viability and prosperity of Adelaide Metcalfe.

## DID YOU KNOW

Municipalities are service based organizations. Your local government provides a wide variety of services to an extremely varied client base. While not an exhaustive list, our customers include: Youth, families, seniors, pet owners, farmers, home owners, renters, workers, artists, walkers, drivers, developers, retirees, business owners and cyclists.

Our challenge is striving to meet the needs of as many of our “customers” as possible in a fiscally responsible way. The process is further complicated where the needs and wants of our citizens are in conflict with one another.

### **Services your municipality provides:**

**In your community**—police, fire and bylaw services.

**On the road**—construction and maintenance of roads, sidewalks, streetlights and snow removal.

**In the environment**—the collection of garbage from our homes and the care and management of the newly upgraded Kerwood Park.

## 2022 Operating Highlights & Key Initiatives

- Increase level of service to roadside maintenance (3 rounds of grass cutting, better weed control at our overpasses, spraying full township for roadside weeds)
- Increase level of service at Kerwood Park
- Water/Wastewater rate study—Centre Rd & Kerwood
- Township signage improvement plan
- Community improvement plan
- Increase collections of outstanding tax arrears and receivables
- Municipal comprehensive review to be finalized
- Commercial corridor policy realignment
- Panell lane land to be disposed
- MOECP (Ministry of Environment, Conservation and Parks) water licence
- Risk mitigation, risk first mindset
- Review health and safety program
- Official plan update
- Recruitment of firefighters
- Fire program to ensure ongoing volunteer participation
- Fire plan review to understand opportunities and potential constraints
- Increase internal and external communication (Communication strategy development)
- Offer marriage licences
- Municipal elections
- Implementation of road patrol app
- Fee By-law
- Development charge study
- Roads by-law development
- Kellam landfill closure plan
- Volunteer firefighter compensation review
- Cemetery management review
- Keystone upgrade to full product suite
- New payroll system implementation
- Asset management plan
- Asset management software implementation
- Implementation of Gov Deals for asset sales
- Policy manual update
- Ongoing review of operational accounts for savings

# Investing in Adelaide Metcalfe

## Capital Project Highlights

The capital budget plan includes a mix of new, maintenance and upgrade projects. It acknowledges that the needs for new infrastructure must be balanced against the Townships obligations for existing infrastructure. In 2022, staff is recommending the Township of Adelaide Metcalfe invest \$1.2 million in capital projects, ranging from sidewalks, improvements to Kerwood Park, vehicles and equipment.

## Capital Projects for 2022

- Transportation \$679,200
  - Sidewalks (Boundary at Second St to Buttery Creek)
  - Tandem Snowplow
  - Mobile Speed Signs (2)
  
- Parks & Recreation \$446,500
  - Phase 2 of Kerwood Park
  - Remaining Phase 1 of Kerwood Park
  - Electronic Signage
  - Keypad and Lock Automation
  - New Ball Diamond Dugout Structure (2)
  - Outdoor Ice Rink
  - Lawn Tractor
  
- Fire Department \$48,500
  - SCBA Apparatus and Cylinders
  - Gear (Turnout Gear, Helmets and Bunker Gear)
  - Hoses
  
- Administration \$24,000
  - Folder/Inserter/Stuffing Machine
  - Keystone Upgrade



**DID YOU  
KNOW ?**

Asset Management Plan's are now a requirement across municipalities in order to obtain specific funding, for example Canada Community-Building Fund (formally known as Federal Gas Tax).

## Understanding Your Municipal Taxes

Each year, Council approves the amount of expenditures required to support municipal services. From this amount, revenue sources other than property taxes, such as permits, user fees and provincial and federal grants are subtracted. The balance is the amount raised by property taxes. Property tax is calculated annually using the property's assessed value and the Council-approved property tax rate. Without these revenues, it would not be possible for the Township to provide the services residents rely on every day.

Property assessments were finalized in December 2021 and incorporated into the budget at that time. It is important to note that the County tax levy and education rates will be provided later in 2022.

The tax rate is calculated by dividing the tax levy requirement by the amount of property tax assessment to come up with tax rates for each class of property.

$$\frac{\text{municipal tax levy}}{\text{municipal assessment}} = \text{tax rate}$$

The 2022 budget focuses on services and performance, and aims to clearly illustrate the relationship between services, service levels and costs. The financial decisions we make today are critical to the long-term sustainability of our Township. This budget reflects corporate strategic plans and the needs of the community. Consistent and reliable services are what residents expect from their Township. The Township budget presented here is how Council assigns resources to services.

What does this mean for residents?

Your tax dollars pay for numerous programs and services that keep the Township running every day:

- Road construction and maintenance
- Policing in Adelaide Metcalfe provided by the OPP
- Fire Services
- Administrative Services
- Conservation Authorities
- Parks and Recreation
- ...among others



Municipal Property Assessment Corporation (MPAC) is an independent, not for profit corporation that is fully responsible for determining values of all properties in Ontario. Municipal staff have no input on how your property is valued.

## Attachments

- ◆ **2022 Budget Summary**
- ◆ **Operating Revenue & Expenditure Summary**
- ◆ **Capital Financing**
- ◆ **Capital Expenditure Summary - 5 Year Forecast**
- ◆ **Summary of Reserve Fund Activity**
- ◆ **Final Assessment & Tax Rate Summary**

## Let's Stay in Touch

### Contact

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TOWNSHIP OF  
**Adelaide  
Metcalfe**



**Township of Adelaide Metcalfe  
2022 Budget Summary**

	Revenue	Expenditures	Raised on Taxes	2021 Taxes Raised	Change	
					\$	%
<b>General Government</b>						
Administration	489,834	1,389,295	899,461	718,708	180,754	25.15%
General Municipal Revenue	475,900	-	(475,900)	(553,600)	77,700	-14.04%
Livestock	-	-	-	-	-	0.00%
Council	11,600	110,454	98,854	99,637	(783)	-0.79%
<b>Total General Government</b>	<b>977,334</b>	<b>1,499,749</b>	<b>522,415</b>	<b>264,744</b>	<b>257,671</b>	<b>97.33%</b>
<b>Protection to Persons &amp; Property</b>						
Fire Department	8,300	408,892	400,592	323,500	77,092	23.83%
Policing	-	440,496	440,496	445,219	(4,723)	-1.06%
Provincial Offences	13,000	-	(13,000)	(15,000)	2,000	-13.33%
Conservation Authorities	-	57,038	57,038	52,992	4,046	7.64%
Building Services	75,720	75,720	-	(11,193)	11,193	-100.00%
By-Law Enforcement	-	7,000	7,000	9,000	(2,000)	-22.22%
Animal Control	13,300	12,600	(700)	600	(1,300)	-216.67%
<b>Total Protection to Persons &amp; Property</b>	<b>110,320</b>	<b>1,001,746</b>	<b>891,426</b>	<b>805,118</b>	<b>86,309</b>	<b>10.72%</b>
<b>Public Works</b>						
Transportation Operations	314,100	2,255,678	1,941,578	2,699,861	(758,283)	-28.09%
Transportation Fleet	-	200,785	200,785	-	200,785	100.00%
Waste Management	144,945	353,756	208,811	172,437	36,374	21.09%
<b>Total Public Works</b>	<b>459,045</b>	<b>2,810,219</b>	<b>2,351,174</b>	<b>2,872,298</b>	<b>(521,123)</b>	<b>-18.14%</b>
<b>Environment Services</b>						
Water & Wastewater Systems	249,450	589,905	340,455	136,149	204,306	150.06%
<b>Total Environmental Services</b>	<b>249,450</b>	<b>589,905</b>	<b>340,455</b>	<b>136,149</b>	<b>204,306</b>	<b>150.06%</b>
<b>Health Services</b>						
<b>Total Health Services</b>	<b>-</b>	<b>11,968</b>	<b>11,968</b>	<b>10,500</b>	<b>1,468</b>	<b>13.98%</b>
<b>Parks &amp; Recreation</b>						
<b>Total Parks &amp; Recreation</b>	<b>248,015</b>	<b>472,286</b>	<b>224,271</b>	<b>81,500</b>	<b>142,771</b>	<b>175.18%</b>
<b>Planning &amp; Development</b>						
<b>Total Planning &amp; Development</b>	<b>46,400</b>	<b>26,000</b>	<b>(20,400)</b>	<b>(33,800)</b>	<b>13,400</b>	<b>-39.64%</b>
<b>Drainage</b>						
Drainage Superintendent	33,800	71,600	37,800	51,500	(13,700)	-26.60%
Drainage Debenture Payments	31,236	31,236	-	-	-	0.00%
<b>Total Drainage</b>	<b>65,036</b>	<b>102,836</b>	<b>37,800</b>	<b>51,500</b>	<b>(13,700)</b>	<b>-26.60%</b>
<b>Total for Municipal Purposes</b>	<b>2,155,599</b>	<b>6,514,710</b>	<b>4,359,110</b>	<b>4,188,009</b>	<b>171,102</b>	<b>4.09%</b>

	Residential	Farm
<b>Projected 2022 Tax Rate</b>	<b>0.00696205</b>	<b>0.00174051</b>
2021 Tax Rate	0.00696205	0.00174051
Y/Y Change (%)	0.00%	0.00%

<b>Example: Tax Payer Impact</b>			
Property Value (Determined by MPAC)	\$	300,000.00	\$ 1,000,000.00
at 2021 Tax Rate	\$	2,088.62	\$ 1,740.51
at 2022 Projected Tax Rate	\$	2,088.62	\$ 1,740.51
<b>Total Municipal Increase for 2022</b>		<b>0.00</b>	<b>0.00</b>
Increase per month		0.00	0.00

**Township of Adelaide Metcalfe  
Operating Revenue & Expenditures Summary  
2022 Budget**

Department	2022 Budget			2021 Budget			Y/Y Change			
	Revenue	Expenditures	Taxes	Revenue	Expenditures	Taxes	Revenue	Expenditures	Taxes	% Change
<b>General Government</b>										
Administration	465,834	1,365,295	899,461	135,000	853,708	718,708	330,834	511,588	180,754	25.15%
General Municipal Revenue	475,900	-	(475,900)	553,600	-	(553,600)	(77,700)	-	77,700	-14.04%
Livestock	-	-	-	-	-	-	-	-	-	0.00%
Council	11,600	110,454	98,854	-	99,637	99,637	11,600	10,817	(783)	-0.79%
<b>Total General Government</b>	<b>953,334</b>	<b>1,475,749</b>	<b>522,415</b>	<b>688,600</b>	<b>953,344</b>	<b>264,744</b>	<b>264,734</b>	<b>522,405</b>	<b>257,671</b>	<b>97.33%</b>
<b>Protection to Persons &amp; Property</b>										
Fire										
Fire Dept Operations	8,300	333,289	324,989	2,500	326,000	323,500	5,800	7,289	1,489	0.46%
Fire Dept Fleet	-	27,103	27,103	-	-	-	-	27,103	27,103	100.00%
<i>Total Fire</i>	<i>8,300</i>	<i>360,392</i>	<i>352,092</i>	<i>2,500</i>	<i>326,000</i>	<i>323,500</i>	<i>5,800</i>	<i>34,392</i>	<i>28,592</i>	<i>8.84%</i>
Other										
Policing	-	440,496	440,496	1,685	446,904	445,219	(1,685)	(6,408)	(4,723)	-1.06%
Provincial Offences	13,000	-	(13,000)	15,000	-	(15,000)	(2,000)	-	2,000	-13.33%
Conservation Authorities	-	57,038	57,038	-	52,992	52,992	-	4,046	4,046	7.64%
Building Services	75,720	75,720	-	95,250	84,057	(11,193)	(19,530)	(8,337)	11,193	-100.00%
By-law Enforcement	-	7,000	7,000	-	9,000	9,000	-	(2,000)	(2,000)	-22.22%
Animal Control	13,300	12,600	(700)	15,000	15,600	600	(1,700)	(3,000)	(1,300)	216.67%
<i>Total Other</i>	<i>102,020</i>	<i>592,854</i>	<i>490,834</i>	<i>126,935</i>	<i>608,553</i>	<i>481,618</i>	<i>(24,915)</i>	<i>(15,699)</i>	<i>9,216</i>	<i>1.91%</i>
<b>Total Protection to Persons &amp; Property</b>	<b>110,320</b>	<b>953,246</b>	<b>842,926</b>	<b>129,435</b>	<b>934,553</b>	<b>805,118</b>	<b>(19,115)</b>	<b>18,694</b>	<b>37,809</b>	<b>4.70%</b>
<b>Public Works</b>										
Transportation Operations	39,500	1,576,478	1,536,978	311,914	3,011,775	2,699,861	(272,414)	(1,435,297)	(1,162,883)	-43.07%
Transportation Fleet	-	200,785	200,785	-	-	-	-	200,785	200,785	100.00%
Waste Management	144,945	353,756	208,811	115,000	287,437	172,437	29,945	66,319	36,374	21.09%
<b>Total Public Works</b>	<b>184,445</b>	<b>2,131,019</b>	<b>1,946,574</b>	<b>426,914</b>	<b>3,299,212</b>	<b>2,872,298</b>	<b>(242,469)</b>	<b>(1,168,192)</b>	<b>(925,723)</b>	<b>-32.23%</b>
<b>Environmental</b>										
Water & Wastewater Systems	249,450	589,905	340,455	235,847	371,996	136,149	13,602	217,908	204,306	150.06%
<b>Total Environmental</b>	<b>249,450</b>	<b>589,905</b>	<b>340,455</b>	<b>235,847</b>	<b>371,996</b>	<b>136,149</b>	<b>13,602</b>	<b>217,908</b>	<b>204,306</b>	<b>150.06%</b>
<b>Health Services</b>										
Cemeteries	-	11,968	11,968	-	10,500	10,500	-	1,468	1,468	13.98%
<b>Total Health Services</b>	<b>-</b>	<b>11,968</b>	<b>11,968</b>	<b>-</b>	<b>10,500</b>	<b>10,500</b>	<b>-</b>	<b>1,468</b>	<b>1,468</b>	<b>13.98%</b>
<b>Parks &amp; Recreation</b>										
Kerwood Park	800	21,786	20,986	401,000	482,500	81,500	(400,200)	(460,714)	(60,514)	-74.25%
Trees	4,000	4,000	-	2,000	2,000	-	2,000	2,000	-	0.00%
<b>Total Parks &amp; Recreation</b>	<b>4,800</b>	<b>25,786</b>	<b>20,986</b>	<b>403,000</b>	<b>484,500</b>	<b>81,500</b>	<b>(398,200)</b>	<b>(458,714)</b>	<b>(60,514)</b>	<b>-74.25%</b>
<b>Planning &amp; Development</b>	<b>46,400</b>	<b>26,000</b>	<b>(20,400)</b>	<b>37,800</b>	<b>4,000</b>	<b>(33,800)</b>	<b>8,600</b>	<b>22,000</b>	<b>13,400</b>	<b>-39.64%</b>
<b>Drainage</b>										
Drainage Superintendent	33,800	71,600	37,800	19,000	70,500	51,500	14,800	1,100	(13,700)	-26.60%
Drainage Debenture Payments	31,236	31,236	-	25,665	25,665	-	5,571	5,571	-	0.00%
<b>Total Parks &amp; Recreation</b>	<b>65,036</b>	<b>102,836</b>	<b>37,800</b>	<b>44,665</b>	<b>96,165</b>	<b>51,500</b>	<b>20,371</b>	<b>6,671</b>	<b>(13,700)</b>	<b>-26.60%</b>
<b>Total</b>	<b>1,613,785</b>	<b>5,316,510</b>	<b>3,702,725</b>	<b>1,966,261</b>	<b>6,154,270</b>	<b>4,188,009</b>	<b>(352,476)</b>	<b>(837,760)</b>	<b>(485,284)</b>	<b>-11.59%</b>



**Township of Adelaide Metcalfe**

Capital Financing Detail

2022 Budget

Expenditure Detail	Total Budget		
	2021 Carryforward	2022 Projects	2022
<b>Fire</b>			
SCBA (Apparatus x2 and Cylinders x5)		15,000	15,000
Gear (Turnout Gear x5 and Helmets x10, Bunker Gear x2)		26,000	26,000
Hose (Various size and lengths)		7,500	7,500
<b>Fire (Total)</b>	<b>\$ -</b>	<b>\$ 48,500</b>	<b>\$ 48,500</b>
<b>Total Capital Expenditures</b>	<b>\$ 74,143</b>	<b>\$ 1,124,057</b>	<b>\$ 1,198,200</b>

Financing						
Donations/Other	Reserves					Tax Levy
	Recreation	Modernization	OCIF	Federal Gas Tax	Total Reserves	
					-	15,000
					-	26,000
					-	7,500
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,500</b>
<b>\$ 4,600</b>	<b>\$ 3,500</b>	<b>\$ 24,000</b>	<b>\$ 175,172</b>	<b>\$ 334,543</b>	<b>\$ 537,215</b>	<b>\$ 656,385</b>

**Township of Adelaide Metcalfe**

Capital Expenditure Summary by Department  
2022 Budget - 5 Year Forecast

Expenditure Detail	Total Budget			Capital Forecast				Total 5 Year Plan
	2021 Carryforward	2022 Projects	2022	2023	2024	2025	2026	
<b>PW - Transportation</b>								
<b>Construction</b>								
Mullifarry Drive Reconstruction - Pike Road to Kerwood Road			-	2,500,000				2,500,000
Sidewalks - Boundary on Second Street to Buttery Creek		270,000	270,000					270,000
Melwood Drive Paving - Kerwood Road to Calvert Drive 3.5km				390,000				390,000
Wardell Drive Tar&Chip (50%) - Wood Road to Petty Street 2.6km				130,000				130,000
Langan Drive Resurface - Townsend Line to Sexton Road 5.5km				140,000				140,000
Walkers Drive Resurface - Melbourne Road to Thames Road 7.3km				182,500				182,500
Mullifarry Drive Reconstruction - Kerwood Road to Sexton Road					1,250,000			1,250,000
Sidewalks - Pike Road South?					120,000			120,000
Wood Road Resurface (50%) - Egremont Dr. to Wardell Dr. 4.8km						60,000		60,000
Sidewalks - Centre Road East						665,000		665,000
Katesville Drive Reconstruction - Kerwood Road to Sexton Road						530,000		530,000
Scotchmere Drive Resurface-Melbourne Rd to Thames Rd 7.3km							210,000	210,000
Buttery Creek Paving							216,000	216,000
Charles Blvd Paving							30,000	30,000
Evergreen Court Paving							35,000	35,000
Healey Ave Paving							54,000	54,000
Dodge Drive Paving							60,000	60,000
Cedar Crescent Paving							30,000	30,000
<b>Total Construction</b>	-	270,000	270,000	3,342,500	1,370,000	1,255,000	635,000	6,872,500
<b>Structures</b>								
Culvert No. 34 Scotchmere Drive - Replace					150,000			150,000
Bridge on Katesville Drive - Repair				60,000				60,000
<b>Total Structures</b>	-	-	-	60,000	150,000	-	-	210,000
<b>Vehicles &amp; Equipment</b>								
Tandem Snowplow	57,143	342,857	400,000					400,000
Mobile Speed Sign X2		9,200	9,200					9,200
Replace 1/2 ton Pickup Truck				50,000				50,000
Roadside Mower					15,000			15,000
Grader							400,000	400,000
<b>Total Vehicles &amp; Equipment</b>	57,143	352,057	409,200	50,000	15,000	-	400,000	874,200
<b>Facilities</b>								
Consolidating Garages				100,000	1,500,000			1,600,000
School Road Landfill Expansion							10,000	10,000
Keypad and Security System both garages								-
<b>Total Facilities</b>	-	-	-	100,000	1,500,000	-	10,000	1,610,000
<b>PW - Transportation (Total)</b>	<b>\$ 57,143</b>	<b>\$ 622,057</b>	<b>\$ 679,200</b>	<b>\$ 3,552,500</b>	<b>\$ 3,035,000</b>	<b>\$ 1,255,000</b>	<b>\$ 1,045,000</b>	<b>\$ 9,566,700</b>
<b>PW - Environmental Services</b>								
<b>PW - Environmental Services (Total)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Township of Adelaide Metcalfe**  
 Capital Expenditure Summary by Department  
 2022 Budget - 5 Year Forecast

Expenditure Detail	Total Budget			Capital Forecast				Total 5 Year Plan
	2021 Carryforward	2022 Projects	2022	2023	2024	2025	2026	
<b>Parks &amp; Recreation</b>								
<i>KERWOOD PARK</i>								
Phase 1 Improvements	17,000		17,000					17,000
Phase 2 Improvements		330,000	330,000					330,000
Park Barn Improvements or Demo and move services to new facility			-					-
Electronic Signage		25,000	25,000					25,000
Keypad and Lock Automation		8,000	8,000					8,000
Add dugout structure x2 (not included in phase 2)		45,000	45,000					45,000
Outdoor Ice Rink		3,500	3,500					3,500
<b>Total Kerwood Park</b>	<b>17,000</b>	<b>411,500</b>	<b>428,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>428,500</b>
<b>Vehicles &amp; Equipment</b>								
Lawn Tractor for ball diamond drag/grass cutting		18,000	18,000					18,000
			-					-
<b>Total Vehicles &amp; Equipment</b>	<b>-</b>	<b>18,000</b>	<b>18,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,000</b>
<b>Parks &amp; Recreation (Total)</b>	<b>\$ 17,000</b>	<b>\$ 429,500</b>	<b>\$ 446,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 446,500</b>
<b>General Government</b>								
Folding Machine		12,000	12,000					12,000
Keystone Upgrade		12,000	12,000					12,000
Municipal Office Renovation			-	320,000	20,000			340,000
<b>General Government (Total)</b>	<b>\$ -</b>	<b>\$ 24,000</b>	<b>\$ 24,000</b>	<b>\$ 320,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 364,000</b>
<b>Fire</b>								
Tanker						400,000		400,000
SCBA (Apparatus x2 and Cylinders x5)		15,000	15,000					15,000
Gear (Turnout Gear x5 and Helmets x10, Bunker Gear x2)		26,000	26,000					26,000
Hose (Various size and lengths)		7,500	7,500					7,500
Replace 2016 Dodge Pickup (Car 1) - Half Ton			-				50,000	50,000
<b>Fire (Total)</b>	<b>\$ -</b>	<b>\$ 48,500</b>	<b>\$ 48,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 50,000</b>	<b>\$ 498,500</b>
<b>Total Capital Expenditures</b>	<b>\$ 74,143</b>	<b>\$ 1,124,057</b>	<b>\$ 1,198,200</b>	<b>\$ 3,872,500</b>	<b>\$ 3,055,000</b>	<b>\$ 1,655,000</b>	<b>\$ 1,095,000</b>	<b>\$ 10,875,700</b>

**Township of Adelaide Metcalfe**  
**Summary of Reserve Fund Activity**  
**2022**  
**Projections**

RESERVE ACCOUNT	Estimated Jan 1/2022 BALANCE	Ending Dec 31/2022 BALANCE
<b>RESERVE FUNDS</b>		
Fire Equipment	244,806.67	284,806.67
Road Projects	806,857.30	1,006,857.30
West Williams Water	4,900.00	4,900.00
Water/Sewer Purposes	554,000.00	554,000.00
Hwy 81 W/WW Reserve	323,595.67	453,050.67
Hwy 81 Sewers Capital Improvement	75,000.00	75,000.00
Obligatory Reserve Fund: Building Services	409,394.81	409,664.81
Recreation Purposes	-	491.00
Kerwood Wastewater	541,416.00	566,416.00
Modernization Reserve Fund	249,264.17	166,361.83
Kerwood Park Upgrade	-	-
Sand/Salt Shed/Amalgamated Garage	100,000.00	100,000.00
Capital Purposes	962,354.05	962,354.05
Obligatory Reserve Fund: Federal Gas Tax	472,271.99	195,557.47
Obligatory Reserve Fund: OCIF	17,824.02	35,753.02
Landfill Restoration	293,161.27	318,161.27
Computer Equipment	20,000.00	20,000.00
Election	11,500.00	-
Gough Cemetery	15,580.00	15,580.00
Neighbourhood Watch	2,052.64	2,052.64
Signs-Mar for Mayors & AED	31,055.42	12,055.42
Reserve Fund - Trees	54,711.47	50,711.47
Obligatory Reserve Fund: Parkland	34,486.54	34,486.54
Reserve Fund - BATTERY Creek Subdivision	19,992.02	19,992.02
Covid19 - Safe Restart	65,760.64	52,220.64
<b>TOTAL RESERVE FUNDS</b>	<b>5,309,984.68</b>	<b>5,340,472.82</b>
(Note: Does not include any unallocated surplus, analysis required)		

**Township of Adelaide Metcalfe**  
**Assessments & Tax Rate Summary**

		2022 Assessment	2021 Assessment	2022 Tax Rate	2021 Tax Rate	% Change	2022 Revenue (using 2022 Tax Rates)
RTQ	Description	Final Phased CVA	Final Phased CVA				
CT	Commercial: Full	21,085,700	21,134,800	0.00797085	0.00797085	0.00%	168,071
CU	Commercial: Excess Land	288,900	288,900	0.00557960	0.00557960	0.00%	1,612
CF	Commercial PIL: Full	2,908,700	2,877,100	0.00797085	0.00797085	0.00%	23,185
CH	Commercial: Full, Shared PIL	749,300	749,300	0.00797085	0.00797085	0.00%	5,973
CK	Commercial: Excess Land, Shared PIL	92,700	92,700	0.00557960	0.00557960	0.00%	517
C7	Commercial: Small Scale On Farm Business	12,600	12,600	0.00797085	0.00797085	0.00%	100
CG	Commercial PIL: General	463,000	463,000	0.00797085	0.00797085	0.00%	3,691
CZ	Commercial PIL: General, Vacant Land	110,000	110,000	0.00557960	0.00557960	0.00%	614
CX	Commercial: Vacant Land	2,140,000	1,250,000	0.00557960	0.00557960	0.00%	11,940
	Commercial	27,850,900	26,978,400				215,703
E	Exempt	13,820,800	13,180,200	-	-		-
FP	Farm PIL: Full, Taxable Tenant of Province	1,222,000	1,222,000	0.00174051	0.00174051	0.00%	2,127
FT	Farm: Full	735,651,300	730,931,800	0.00174051	0.00174051	0.00%	1,280,410
	Farm	736,873,300	732,153,800				1,282,537
IT	Industrial: Full	1,179,500	1,179,500	0.01214947	0.01214947	0.00%	14,330
IH	Industrial: Full, Shared PIL	55,800	55,800	0.01214947	0.01214947	0.00%	678
IX	Industrial: Vacant Land	37,000	37,000	0.00789716	0.00789716	0.00%	292
	Industrial	1,272,300	1,272,300				15,300
JT	Industrial (New Construction): Full	12,352,900	12,352,900	0.01214947	0.01214947	0.00%	150,081
JU	Industrial (New Construction): Excess Land	90,700	90,700	0.00789716	0.00789716	0.00%	716
	Industrial (New Construction)	12,443,600	12,443,600				150,798
PT	Pipeline: Full	50,189,000	50,179,000	0.00734844	0.00734844	0.00%	368,811
RT	Residential: Full	316,358,400	304,393,000	0.00696205	0.00696205	0.00%	2,202,503
KT	Large Industrial (New Construction): Full	2,887,000	-	0.01214947	0.01214947	0.00%	35,076
TT	Managed Forest: Full	430,400	508,700	0.00174051	0.00174051	0.00%	749
WT	Railway Right-of-Way	-	-	-	-		-
UH	Utility Transmission & Distribution Corridors: Full, Shared PIL	-	-	-	-		-
XT	Commercial (New Construction): Full	10,196,500	10,223,500	0.00797085	0.00797085	0.00%	81,275
XU	Commercial (New Construction): Excess Land	644,200	644,200	0.00557960	0.00557960	0.00%	3,594
	Commercial New	10,840,700	10,867,700				84,869
HF	Landfill PIL: Full	361,000	361,000	0.00765826	0.00765826	0.00%	2,765
	<b>Total</b>	<b>1,173,327,400</b>	<b>1,152,337,700</b>				<b>4,359,110</b>