

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
COUNCIL MINUTES**

Monday, June 16, 2025

Present: Mayor Clarke, Councillor Brodie, Councillor MacKinnon,
Councillor Kingma

Also Present: Morgan Calvert - CAO, Coulter Cahill - Public Works
Manager, Mike Barnier - Clerk, Dan Parker - Fire Chief,
Wayne Ysebaert – Chief Building Official (via Middlesex
Centre)

ELECTRONIC MEETING PARTICIPATION – LIVE STREAM TO YOUTUBE

1. CALL TO ORDER

At 7:00 pm Mayor Clarke called the meeting to order.

2. SILENT REFLECTION - **NOTE CELL PHONES AND ELECTRONIC
DEVICES TO BE SET ON SILENT OR VIBRATE**

**3. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

No Pecuniary Interest Declared

4. ADDITIONS TO THE AGENDA

MOVED by Councillor Brodie
SECONDED by Councillor Kingma

THAT the Agenda for the June 16th, 2025 Meeting of Council be approved.

CARRIED.

5. MINUTES OF PREVIOUS MEETINGS

MOVED by Councillor MacKinnon
SECONDED by Councillor Kingma

THAT the minutes of the Adelaide Metcalfe Council held on May 20th, 2025 be adopted as printed.

CARRIED.

MOVED by Councillor Kingma

SECONDED by Councillor MacKinnon

THAT the minutes of the Adelaide Metcalfe Special Meeting of Council held on June 2nd, 2025 be adopted as printed.

CARRIED.

6. DELEGATIONS & TIMED EVENTS

6.a Delegation - Carlos Trindade - Zoning & End-of-Life Vehicle Operation in Village Residential (VR) Zone

Carlos Trindade of 27788 Havelock Street in the Village of Kerwood addressed Council.

Trindade, a resident who moved to Kerwood in December 2024, appeared before Council to express concerns regarding a long-standing zoning violation within the Village Residential (VR) Zone. Trindade indicated that, following a review of local documentation and discussions with long-term residents, compelling evidence had been gathered suggesting that an unauthorized end-of-life vehicle operation had been active at the subject property for over a decade.

Trindade presented documentation obtained through a Freedom of Information request to the Ministry of Environment, Conservation and Parks (MECP), dated June 13, 2025. The records revealed that the MECP had initially raised concerns with the Township on May 31, 2019. Trindade referenced correspondence from the former CAO/Treasurer, Cathy Case, which stated that the Township would not take action unless a formal complaint was received, despite documentation of prior complaints from 2010 and 2011.

Trindade expressed frustration with what was characterized as a lack of enforcement by successive Councils, specifically naming Mayor Clarke, Councillor Brodie, and Councillor MacKinnon. Trindade objected to a prior characterization of the operation as a "hobby shop," asserting that it

functioned as a commercial vehicle operation and industrial-scale junkyard in contravention of the Township's Zoning By-law.

Trindade also disputed claims that enforcement responsibility rested with external agencies, stating that zoning enforcement is a municipal responsibility under the *Planning Act* and *Municipal Act*. Trindade submitted eleven written questions seeking clarification on enforcement practices, jurisdiction, and accountability. Trindade submitted the following questions:

- Will the township enforce its comprehensive zoning bylaw and address this incompatible land use to ensure compliance moving forward?
- What rationale or evidence supports any grandfathering expectations or claims for this use within the village residential zone?
- Have any environmental or public health impact assessments been completed, reviewed, or made available to the public regarding the operation of the junkyard and automotive repair activities?
- What specific steps will council take to protect residents and clarify the respective enforcement roles and responsibilities between the township and the Ministry of Environment, Conservation and Parks?
- Has the township issued any formal orders to comply, fines, or penalties under the property standards bylaw, zoning bylaw in relation to this property? If so, what is the status of compliance and collection of these enforcement measures?
- Are there any outstanding property taxes, fees, or charges related to bylaw violations on this property? If so, how is the township addressing collection and enforcement?
- What mechanism does the township have in place to ensure effective collection of unpaid fines and fees, and have these been applied in this matter?
- Has the township considered or initiated any legal action including injunctions, demolition, or cleanup orders to enforce compliance or address ongoing violations?

- Has the continued operation of this unauthorized use had any impact on the assessed property value, taxation, and neighboring properties?
- How are the funds collected from bylaw enforcement fines and fees utilized to support enforcement efforts and community improvement?
- Given concerns about potential municipal negligence, how does the township intend to fulfill its statutory duties under the Municipal Act and the Planning Act to ensure timely and effective enforcement of its property standards and bylaws?

Trindade called for the immediate termination of the operation, urged Council members to consider resignation, and emphasized the importance of consistent by-law enforcement and transparent governance.

Mayor Clarke acknowledged the concerns raised and advised that, due to legal and privacy considerations, an immediate response could not be provided. Mayor Clarke indicated that staff would prepare a report addressing the matters raised in the delegation for further consideration at a future meeting.

Councillor Kingma commented that he would like the history of any legal non-conforming activity or notices of violation to be included in the staff report.

7. CONSENT AGENDA

7.a Middlesex-London Health Unit (MLHU) - Board of Health Meeting Summary - May 22nd, 2025

7.b Middlesex County - Council Highlights - May 27th, 2025

7.c Operating Budget to Actual - May 2025

Councillor Kingma inquired if the Township had spent any significant funds on the Kerwood Wastewater Treatment Facility. Coulter Cahill explained that the facility had received a full system flush and tank cleaning and stated that a new mechanical pump was to be installed. Cahill indicated that the pumps were part of the 2024 capital budget.

MOVED by Councillor MacKinnon
SECONDED by Councillor Kingma

THAT the Operating Budget to Actual Report for May 2025 be received for information.

CARRIED.

- 7.d Watson and Associates - Bill 17 Comments for Regulatory Registry - June 4th, 2025**

MOVED by Councillor MacKinnon

SECONDED by Councillor Kingma

THAT Items 7.a, 7.b and 7.d listed under the heading of Consent Agenda for June 16th, 2025 be adopted as recommended.

CARRIED.

8. CORRESPONDENCE

- 8.a Resolution - City of Peterborough - Bill 6 Safer Municipalities Act 2025**

- 8.b Resolution - Multiple Municipalities - Bill 5 - Protecting Ontario by Unleashing Our Economy Act, 2025**

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

THAT Council support the resolutions received from multiple municipalities regarding the concerns for Bill 5 - Protecting Ontario by Unleashing Our Economy Act, 2025.

CARRIED.

- 8.c Resolution - Multiple Municipalities - Strong Mayor Legislation Opposition**

MOVED by Councillor MacKinnon

SECONDED by Councillor Kingma

THAT Council support the resolutions received from multiple municipalities regarding the opposition to Strong Mayor Legislation.

CARRIED.

- 8.d Resolution - District of Parry Sound Municipal Association - Supporting Municipal Ethics Through Access and Education**
- 8.e Resolution - Town of Blue Mountains - Advocating for Reduced Provincial Tax Rate on Ontario-Made Cider**
- 8.f Resolution - Town of LaSalle - Support for Northern Health Travel Grant Program**
- 8.g Resolution -Township of Black River-Matheson - Firefighter Certification Opposition - O.Reg. 343/22**

MOVED by Councillor Brodie

SECONDED by Councillor MacKinnon

THAT Council receive and file correspondence items 8.a, 8.d, 8.e, 8.f and 8.g

CARRIED.

9. STAFF REPORTS

- 9.a Staff Report - First Quarter 2025 Building Activity Summary (A. Marsman)**

Deputy Chief Building Official, Wayne Ysebaert, presented the First Quarter 2025 Building Activity Summary report.

Ysebaert stated that building permit activity was similar to activity in the first quarter of 2024. Ysebaert explained that the 2025 permit fee and construction value was at 3.5 million whereas in 2024 it was 1.7 million.

MOVED by Councillor Kingma

SECONDED by Councillor Brodie

THAT the First Quarter 2025 Building Activity Summary be received for information

CARRIED.

- 9.b Staff Report - Automatic Aid – Municipality of Strathroy-Caradoc - 402 Agreement (D. Parker)**

Chief Dan Parker presented the Automatic Aid - Municipality of Strathroy-Caradoc - 402 Agreement report.

Parker highlighted the Fire Department's ongoing efforts to improve community safety and emergency response times across the Township. He noted that the proposal stems from a July 2023 fire service review conducted by the consulting firm ESSSi, which recommended regular evaluations of call volumes and response capabilities to enhance service delivery.

Parker explained that the report recommends entering into an automatic aid agreement with the Strathroy-Caradoc Fire Department to implement a two-station response model for motor vehicle collisions (MVCs) along a high-risk section of Highway 402, between mile markers 65 and 69. Under the proposed model, the closest available fire units—regardless of jurisdiction—would be dispatched simultaneously to incidents within the designated corridor, with the goal of reducing response times and improving patient outcomes.

Parker noted that this area presents unique challenges, including high-speed traffic, limited access points, and reduced visibility, all of which increase the risk of serious injury or fatality. A five-year review of calls along the corridor showed that the Adelaide Metcalfe Fire Department responded to 13 incidents, with response times ranging from 12 to 16 minutes. Additionally, there were 9 callouts where the department was ultimately not required or the call was cancelled by the OPP.

Regarding financial implications, Parker stated that under the new agreement, the Strathroy-Caradoc Fire Department would invoice the Ministry of Transportation (MTO) directly for responses, at the current rate of \$570.50 per hour. In cases where only Strathroy-Caradoc is dispatched, or where Adelaide Metcalfe is not required on scene, the Township would not be eligible for MTO cost recovery. He clarified that Adelaide Metcalfe would remain a secondary responder to ensure adequate coverage, particularly in situations where incident location details are unclear.

Councillor Kingma inquired how Strathroy-Caradoc would be compensated if they responded to a call that was later cancelled. Parker explained that, under the agreement, a two-apparatus response from Strathroy-Caradoc would occur, and the current MTO rate of \$570.50 per hour would be charged to the Township. He noted that historically, this scenario occurs approximately three to four times per year.

Mayor Clarke asked whether there was any compensation from the MTO in such cases. Parker confirmed there was no compensation.

Councillor Brodie commented that although this does not occur frequently, the improved level of service to the public justifies the approach. Parker agreed.

Councillor Kingma also inquired about the response time from Strathroy-Caradoc Station One. Parker advised that the response time is approximately five minutes.

MOVED by Councillor Kingma

SECONDED by Councillor Brodie

THAT Council approve the agreement on a 2-year basis with the ability to reevaluate the costs and response in a one-year trial period.

CARRIED.

9.c Staff Report - Buttery Creek Reconstruction Tender Results (C. Cahill)

Coulter Cahill presented Buttery Creek Reconstruction Tender Results report.

Cahill explained that the tender included reconstruction work on Buttery Court, Hoefnagels Crescent, and Dolphin Road. Cahill stated that the successful bidder was GIP Paving Inc., based on the lowest submitted price.

Councillor Kingma inquired about the significant spread between the lowest and second-lowest bids. Cahill noted that, based on discussions with other local Public Works Managers, such discrepancies have become common and are not specific to this reconstruction tender. Cahill expressed confidence in the successful bidder.

Councillor Kingma also inquired about the possibility of an information meeting for residents in the Buttery Creek area. Cahill stated that notices will be sent to all affected residents and will include contact phone numbers for any inquiries.

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

THAT the Township Public Works Manager be authorized and directed to award Tender # AM-2025-05 to GIP Paving Inc. in the amount of \$247,000 (plus HST) for the Reconstruction of Buttery Creek.

AND THAT the Township Public Works Manager and Clerk be authorized to execute, on behalf of the Township of Adelaide Metcalfe, all agreements and other documents necessary to implement this award.

CARRIED.

9.d Staff Report - Request for Permission to Lower the Level of Service - Sexton Road (Murphy Drive to Lasalle Line) (C. Cahill)

Coulter Cahill presented the Request for Permission to Lower the Level of Service - Sexton Road report.

Cahill explained that Sexton Road is a rural boundary road located between our municipality and the Township of Brooke-Alvinston. Cahill stated that the segment between Murphy Drive and Lasalle Line was previously maintained as a surface-treated road (tar and chip), providing moderate-level service to local traffic from one hard surface road to another.

Cahill reported on the condition of a 300-meter section of Sexton Road, noting ongoing surface deterioration which has increased maintenance demands, costs, and raised public safety concerns. Cahill advised that the connecting Lasalle Line in the Township of Brooke-Alvinston was previously downgraded from tar and chip to gravel through a pulverization project, and Brooke-Alvinston staff have confirmed there are no plans to restore it to a hard surface.

Cahill further indicated that following discussions with Brooke-Alvinston's Road Supervisor, Cahill recommended aligning the level of service on Sexton Road with that of Lasalle Line. Maintaining the current surface was deemed neither cost-effective nor operationally justified due to inconsistent service levels and driving conditions. Cahill stated that downgrading the Township's portion of Sexton Road to gravel is expected to result in cost savings, reduce surface maintenance, and ensure consistent road conditions for users.

Cahill provided a cost comparison related to the surface treatment options for the 300-meter section of Sexton Road. Cahill noted that downgrading the surface would eliminate the need for periodic re-application of tar and chip, thereby reducing long-term maintenance costs. Routine gravel road maintenance—including grading, dust control, and periodic gravel lifts—would be implemented at a significantly lower cost.

Cahill stated that restoring the existing surface to a standard consistent with Murphy Drive would require an estimated investment of \$10,000. Cahill explained that pulverizing the existing surface and converting it to gravel would cost approximately \$2,500. Cahill noted that upon conversion, this section would be included in the Township's regular gravel road maintenance program, offering a more cost-effective long-term solution.

Councillor Brodie expressed concern about the condition of Lasalle Line going up the hill due to the removal of the tar and chip surface and expressed similar concern if the same changes were applied to Sexton Road. Cahill explained that a tar and chip surface on a hill can shift, whereas asphalt holds up better, and suggested that this option could be investigated. Cahill noted that discussions had previously taken place with the Township of Brooke-Alvinston about paving the hill leading down to Sexton Road, but they indicated they were not in a position to proceed with that work. Councillor Brodie commented that if the road were downgraded, it should be inspected regularly to ensure no issues arise.

Councillor MacKinnon inquired whether installing "riprap" along the shoulders would help prevent runoff and erosion. Cahill responded that the primary issue was with the actual road surface, not runoff.

Councillor Brodie asked for clarification regarding jurisdiction, as Sexton Road is a town line. Cahill clarified that the Township is responsible for the section from the railway tracks south to Melwood/Petrolia Line. Councillor Brodie reiterated that if the road is downgraded to gravel, staff should monitor the surface conditions regularly. Cahill advised that paving could be undertaken at any time in the future if issues were to arise.

Mayor Clarke inquired about traffic volume on the road. Cahill stated that while he did not have exact figures, his recollection was that approximately 100 vehicles used the road over a 24-hour period.

MOVED by Councillor Kingma

SECONDED by Councillor MacKinnon

THAT Council approve the change in surface classification from a hard top surface to a gravel surface on Sexton Road between Murphy Drive and LaSalle Line.

CARRIED.

9.e Staff Report - Kerwood Cats & By-Law Enforcement Update – June 2025 (M. Barnier)

Michael Barnier presented the Kerwood Cats & By-Law Enforcement Update - June 2025 report.

Barnier indicated that the report was a follow-up to the December 11, 2024 Council report. Barnier explained that the Humane Society of London & Middlesex (HSLM) had provided an update, noting that since January 2025, the Provincial Animal Welfare Services (PAWS) and HSLM have removed 80 cats from the property. Of those:

43 cats were made ready for adoption following full veterinary care,

22 cats have been adopted,

4 cats were returned under the Trap-Neuter-Return (TNR) strategy,

13 cats were not adoptable due to age or illness,

7 cats were humanely euthanized due to severe health issues, and

4 kittens were born in care from pregnant cats at the property.

Barnier noted that moving forward, the Township will begin to address property standards matters with the goal of achieving long-term compliance. Barnier explained that this approach is designed to ensure continued progress on both fronts—animal control and property maintenance—while maintaining the cooperation necessary to implement meaningful and lasting improvements. Barnier also indicated that HSLM will continue this program for the foreseeable future and stated that approximately 20 cats are being removed per month. Barnier further explained that HSLM has indicated they may be able to increase that number due to expanded capacity at their new facility. The ultimate objective, he stated, is to resolve the cat population through sustained, humane, and coordinated action. Barnier confirmed that there have been no additional costs beyond the annual contract payment to HSLM.

Mayor Clarke clarified that the Township has not been charged any additional funds beyond the existing Animal Care and Control contract with HSLM.

Councillor Brodie inquired to the gallery whether there had been any noticeable change in the number of cats in the area. Randy Campbell of 27794 Havelock Street stated that the cats are reproducing faster than the Township is removing them. Cheryl Campbell of the same address

expressed concern about the return of cats to the site. Concerns were raised regarding the criteria used in the TNR strategy. Barnier explained that the cats returned are vaccinated, microchipped, and ear-tipped for future identification. He indicated that only 4 of the 80 cats removed have been returned under the TNR strategy. Barnier further explained that the TNR program was introduced by PAWS as a sustainable method to reduce the cat colony, and that the Township is supporting the Province's approach as a partner agency.

Cheryl Campbell also expressed concern about cats appearing on other residents' properties, noting that if her dog were on someone else's property, she would be held responsible. She stated that cats are consistently on her property.

Mayor Clarke stated that she had received reports of an individual from Watford collecting and dropping off cats at the property. Randy Campbell added that the property owner was still bringing additional cats to the site. Barnier confirmed that the Township had received similar reports and had notified HSLM accordingly.

MOVED by Councillor Brodie

SECONDED by Councillor MacKinnon

THAT Council receive the "Kerwood Cats & By-Law Enforcement Update – June 2025" report for information.

CARRIED.

9.f Staff Report - Community Improvement Plan Update - Application Window Closed (M. Calvert)

Morgan Calvert presented the Community Improvement Plan Update - Application Window Closed report.

Calvert explained that the 2025 Community Improvement Plan (CIP) utilized an application window-based model intended to encourage applicants and create a sense of urgency. Calvert noted that no applications were received during the initial window or the subsequent 30-day extension. Calvert explained that while there were inquiries, no formal applications were submitted.

Calvert stated that he would work with the Treasurer and the 2026 Budget Working Group to reassess the funding amounts in relation to the types of

projects being proposed or discussed, with the goal of better aligning the grants with the needs of business owners.

Calvert emphasized that the CIP is a valuable economic development tool to support businesses across the Township and reported that a request had been made to reopen the program for the remainder of the year. Calvert indicated that staff would continue to provide an annual year-end report on the CIP program, including any recommended improvements.

Councillor Kingma inquired whether businesses were requesting higher grant amounts. Calvert confirmed this and explained that, even with the ability to stack multiple grant programs, the available funding was still insufficient for some businesses proposing larger-scale projects.

MOVED by Councillor Kingma

SECONDED by Councillor MacKinnon

THAT Council receive the CIP Update report for information.

AND FURTHER THAT Council direct staff to keep the 2025 Community Improvement Plan Program open and available for the remainder of the year.

CARRIED.

9.g Staff Report - IESO Procurement, Venfor Inc and Wind Turbines

Morgan Calvert presented the IESO Procurement, Venfor Inc and Wind Turbines report.

Calvert explained that the Independent Electricity System Operator (IESO) is undertaking a procurement process to acquire resources needed to meet the province's future energy demands. Calvert further explained that as part of the IESO's procurement process, green energy developers wishing to participate are required to obtain a municipal support resolution from the host community. The IESO will not consider any submission without a municipal support resolution from a willing host municipality.

Calvert noted that Council needed understand whether a suitable development framework was being proposed—particularly regarding impacts on Township infrastructure, especially roadways. Calvert also indicated that cost recovery mechanisms are being considered to ensure that the community does not bear development costs and to explore other potential revenue sources through a Community Benefit Agreement.

Calvert explained that if Council is confident that the assets will be managed through an appropriate development framework, it would be a good opportunity for the community to engage in the process. Calvert explained that this engagement would allow the developer to respond to public questions regarding impacts on roadways, community-based assets, and the potential development framework if the project proceeds.

Calvert advised that questions had been submitted to Venfor Inc., and the company has committed to providing the requested additional information.

Calvert felt that the development framework is now at a stage where a meaningful community engagement session can be held. Calvert clarified that there would still be opportunities for Council and the public to review the Road Use Agreement, the Community Benefit Agreement, the Official Plan Amendment process, and the Zoning By-law Amendment process. He emphasized that significant procedural steps remain following any IESO approval.

Mayor Clarke clarified that Council was not discussing the merits of the proposal at this meeting and acknowledged that there were still questions for Venfor Inc. to answer. Mayor Clarke explained that Council had two options: to refuse to be a willing host at this time or to move forward with community engagement. Mayor Clarke stressed that, although individual Council members may have strong opinions, Council must consider the broader public interest and understand the community's perspective.

Calvert noted that he had contacted the developer regarding the release of proposed turbine locations. Calvert explained that the developer responded that they may be able to share location information but would not disclose any personal information about landowners.

Councillor MacKinnon asked whether proceeding with community engagement implied that the Township was declaring itself a willing host. Calvert confirmed that it did not.

Councillor Brodie inquired about the expected timeline. Calvert explained the challenges of scheduling around the farming season and suggested either several in-person sessions or a hybrid format depending on the number of registrants. Councillor Brodie also asked about a potential venue. Calvert indicated that the Municipal Office would work. Mayor Clarke added that the Kerwood Fire Hall could also be considered.

Councillor Kingma emphasized that the quality of the engagement was critical. He declared that he remained undecided at this time. Councillor

Kingma also asked how feedback from directly impacted residents would be weighed against feedback from residents who are not directly affected but may have strong opinions. Mayor Clarke suggested restricting participation to ratepayers to avoid influence from individuals outside the community. Calvert responded that special interest groups can provide valuable input based on subject matter expertise, and it would be Council's role to evaluate all stakeholder feedback. He added that pre-registration could be used to assess space needs and that the session could be organized as an open house to allow attendees to drop in over a set period.

Councillor Kingma asked whether the compiled input from the engagement session could be made available to the public afterward. Calvert confirmed that the information could be posted and supplemented with a staff response.

Councillor Brodie stated that while he remains undecided on supporting the Township as a willing host, he does support proceeding with community engagement.

MOVED by Councillor Brodie

SECONDED by Councillor Kingma

THAT Council direct staff to work with Venfor Inc. to schedule and undertake a Community Engagement Session.

AND FURTHER THAT staff work with Venfor Inc. to compile the findings and feedback to be delivered back to Council at the next subsequent Council meeting immediately following the Community Engagement Session.

CARRIED.

10. CLOSED SESSION

MOVED by Councillor MacKinnon

SECONDED by Councillor Kingma

THAT Council adjourn to closed session at 8:03 pm pursuant to Section 239(2) of the Municipal Act, 2001, as amended, to discuss the following matter(s);

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Servicing Agreement between Adelaide Metcalfe and Strathroy-Caradoc)

CARRIED.

10.a CALL TO ORDER

10.b DISCLOSURE OF PECUNIARY INTEREST

10.c ADOPTION OF MINUTES

10.c.a CLOSED Session Minutes - June 2nd, 2025

10.d CLOSED SESSION ITEMS

10.d.a Servicing Agreement between Adelaide Metcalfe and Strathroy-Caradoc

10.e CLOSED SESSION ADJOURNMENT

Council arose from Closed Session at 8:42 pm.

10.f RISE & REPORT

There were no resolutions coming out of Closed Session.

11. OTHER BUSINESS

Mayor Clarke inquired to Councillor Kingma about the Annual Baseball Tournament at Kerwood Park over the weekend. Councillor Kingma indicated that they had sold over 1,000 hamburgers and although they hadn't added up all the expenses he expected to be a very successful tournament.

Councillor Brodie commented that he received compliments about the park upgrades but was still receiving complaints about the washroom facilities. Councillor Brodie indicated that more stalls are required in the Women's washroom and we should budget for it in 2026. Mayor Clarke indicated that the issue could be brought to an upcoming management meeting. Councillor Brodie commented that there was dirt settling around the light standards. Councillor Brodie also commented that drinks will not sit properly on the benches in the dugouts.

Mayor Clarke indicated that the St. Mary's Church in Napier would be holding it's annual service on Sunday, June 22nd. Mayor Clarke commented that it was the oldest church in Middlesex County.

Mayor Clarke indicated that the deadline for submission for the Vacant Council seat was on Friday, June 27th.

Councillor Kingma inquired about the status of the Mullifarry Drive project. Cahill indicated that the project was progressing and the road culvert crossings were nearing completion.

12. BY-LAWS

12.a By-Law 29 of 2025 - Agreement - Municipality of Strathroy-Caradoc - 402 Automatic Aid

MOVED by Councillor Brodie

SECONDED by Councillor MacKinnon

THAT By-Law 29 of 2025 (Agreement - Strathroy-Caradoc - 402 Automatic Aid) receive first, second, and third and final reading.

CARRIED.

12.b By-Law 30 of 2025 - Appointment - Chief Building Official & Building Inspectors

MOVED by Councillor Kingma

SECONDED by Councillor MacKinnon

THAT By-Law 30 of 2025 (Appointment - Chief Building Official and Building Inspectors) receive first, second, and third and final reading.

CARRIED.

12.c By-Law 31 of 2025 - Appointment - By-Law Enforcement Officers

MOVED by Councillor Kingma

SECONDED by Councillor Brodie

THAT By-Law 31 of 2025 (Appointment - By-Law Enforcement Officers) receive first, second, and third and final reading.

CARRIED.

12.d By-Law 32 of 2025 - Temporary Use Agreement - Donna and Mark Teeple - 9529 Townsend Line

MOVED by Councillor Brodie
SECONDED by Councillor MacKinnon

THAT By-Law 32 of 2025 (Temporary Use Agreement - Donna and Mark Teeple - 9529 Townsend Line) receive first, second, and third and final reading.

CARRIED.

12.e By-Law 33 of 2025 - Confirming June 16th, 2025

MOVED by Councillor Kingma
SECONDED by Councillor Brodie

THAT By-Law 32 of 2025 (Confirming June 26th, 2025) receive first, second, and third and final reading.

CARRIED.

13. ADJOURNMENT

MOVED by Councillor Brodie
SECONDED by Councillor Kingma

THAT the meeting be adjourned at 8:50 PM.

CARRIED.



Sue Clarke, Mayor



Michael Barnier, Clerk