Join our team as the:

Treasurer

The Township of Adelaide Metcalfe is situated on the western edge of Middlesex County, northwest of Strathroy. Positioned along the Highway 402 corridor, the Township spans 17,793 hectares and is home to approximately 3,100 residents. Its borders include North Middlesex to the north, Southwest Middlesex to the south, and Strathroy-Caradoc to the east. To the west, it shares boundaries with Lambton County, specifically the Township of Warwick and the Municipality of Brooke-Alvinston.

Overview of the Position

The Treasurer is responsible for the overall financial management and internal control services for the Township and all of its departments. The Treasurer recommends and implements strategies, policies and procedures to ensure the financial health of the Township. The Treasurer is also responsible for the coordination of the capital and operating budget, annual audit, preparation of financial reports and financial information returns, and other statutory reporting.

The Township has a number of exciting initiatives underway, including an Industrial Lands Strategy, Strategic Planning, Budget Software Implementation, and Policy Review and Development.

Additional details and a full job description are available here: www.adelaidemetcalfe.on.ca.

What We Offer

The Township provides competitive compensation, complete with comprehensive health and dental benefits which also includes a health care spending account, and enrolment in the OMERS (Ontario Municipal Employees Retirement System) pension plan. The annual salary range for this position is $118,939.55 to $139,137.18 with a 35-hour workweek. This salary range reflects 2026 rates and may be adjusted for cost of living in 2027.

How to Apply

Interested candidates are invited to submit their cover letter and resume to Mr. Morgan Calvert, Chief Administrative Officer, by email at hr@adelaidemetcalfe.on.ca by **11:59 p.m.** on **Monday, December 21, 2026.**

Given the timing of the holiday season, interviews are not anticipated to be scheduled until the week of January 11, 2027.

The Township is an equal opportunity employer. We are committed to a diverse and inclusive workplace for everyone. Accommodations are available throughout the recruitment process. If you are contacted for an interview, please advise us of any accommodations that may be required. This information will be treated confidentially and only used for the purpose of providing an accessible recruitment experience

We thank all applicants who apply, but only those applicants to be interviewed will be acknowledged. Personal information is collected under the authority of *the Municipal Freedom of Information and Protection of Privacy Act* and will be used for candidate selection purposes only.